

City of Oakbrook Terrace

*City Hall
17W275 Butterfield Rd.
Oakbrook Terrace, IL 60181
www.oakbrookterrace.net*



City Council Meeting Agenda

Tuesday, July 23, 2024
7:00 PM

City Council Board Room

Oakbrook Terrace City Council

Mayor Paul Esposito

City Clerk Michael Shadley

Ward 1

Alderman Charlie Barbari

Alderman Joseph Beckwith

Ward 2

Alderman Frank Vlach

Alderman Dennis Greco

Ward 3

Alderman Bob Rada

Alderwoman Mary Fitzgerald

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ADDITIONS OR DELETIONS TO THE AGENDA

V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS

1. Regular Meeting Minutes of July 9, 2024

VI. PUBLIC PARTICIPATION

VII. ACTION ITEMS/CONSENT AGENDA

1. Payment of City Bills: July 23, 2024, In the Amount Of \$382,163.65
2. Treasurer’s Report: June 2024
3. Personnel & Payroll: June 2024
4. Ordinance No. 24 – 24: An Ordinance To Approve And Authorize The Execution Of A Contract Between The City Of Oakbrook Terrace, Illinois, And American Road Maintenance, Inc. For The 2024 Street Sealing Project In The City Of Oakbrook Terrace, Illinois
5. Ordinance No. 24 – 25: An Ordinance Designating Hinsdale Bank And Trust Company, N.A.A, Depository In Which May Be Kept Funds Of The City Of Oakbrook Terrace, Illinois

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

IX. RECESS TO THE COMMITTEE OF THE WHOLE

X. MAYOR ESPOSITO

XI. COMMITTEE OF THE WHOLE

1. Consideration Of Fee Waiver For Permit Fees Associated With Culvert Bridge Project
2. Presentation Of The City Of Oakbrook Terrace 2024-2027 Strategic Plan By Northern Illinois University
3. July 4, 2024, Independence Day Celebration Report

XII. COUNCIL MEMBER COMMENTS

XIII. CITY ATTORNEY RAMELLO

XIV. CITY CLERK SHADLEY

XV. CITY ADMINISTRATOR RITZ

XVI. RECONVENE THE CITY COUNCIL MEETING

XVII. OLD BUSINESS

ADJOURN

Next Regular City Council meeting is August 13, 2024

Next Ordinance No. 24 – 26

Next Resolution No. 24 - 10

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the City of Oakbrook Terrace meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact the Executive Offices at 17W275 Butterfield Road, Oakbrook Terrace, Illinois 60181, or call (630) 941-8300 in advance of the meeting to inform them of their anticipated attendance.



**Memorandum for the Regular City Council Meeting and
Committee of the Whole for
Tuesday, July 23, 2024, at 7:00 PM**

REGULAR COUNCIL MEETING AGENDA

- I. CALL TO ORDER** – Mayor Esposito
- II. ROLL CALL** – City Clerk Shadley
- III. PLEDGE OF ALLEGIANCE**
- IV. ADDITIONS OR DELETIONS TO THE AGENDA**
- V. APPROVAL OF MINUTES - CHANGES OR CORRECTIONS**
 1. Regular Meeting Minutes of July 9, 2024
- VI. PUBLIC PARTICIPATION**
- VII. ACTION ITEMS/CONSENT AGENDA**
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The Mayor asks the City Council members if they would like to remove any item(s) from the Consent Agenda. The Mayor also asks the City Attorney if any items should be removed from the Consent Agenda by the Council because they are not ready or new information is available.

RECOMMENDED MOTION: I move to approve all the items contained on the consent agenda for July 23, 2024 *(as presented) or (as amended)*. (Roll Call Vote, Mayor's Vote Not Called).

❖ **EXPLANATION OF ITEMS ON THE CONSENT AGENDA (For Council Only)**

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

IX. RECESS TO THE COMMITTEE OF THE WHOLE

X. MAYOR ESPOSITO

XI. COMMITTEE OF THE WHOLE CONSIDERATIONS

1. Consideration Of Fee Waiver For Permit Fees Associated With Culvert Bridge Project

In October 2023, the Oakbrook Terrace Park District hired the structural engineering company J.V. Henik to conduct a structural investigation of the culvert bridge at Terrace View Park. The results of the investigation were received on February 19th, along with recommendations for repairs and improvements to the culvert bridge. After meeting with Concrete Doctors, a local concrete installation company, they addressed the recommendations. They suggested removing and replacing the concrete slabs on and around the bridge, installing a retractable vehicle stop, and fabricating and installing new railings. The project is expected to take about a week to complete, depending on the weather.

Oakbrook Terrace Park District Executive Director Shannon Elsey will be in attendance to answer questions.

Recommended Action: If the City Council approves, Mayor Esposito will inform Community Development of the fee waiver.

2. Presentation Of The City Of Oakbrook Terrace 2024-2027 Strategic Plan By Northern Illinois University

In November 2022, the leadership of the City of Oakbrook Terrace engaged with the Northern Illinois University Center for Governmental Studies (NIU-CGS) to facilitate its strategic planning process. From July 2023 to September 2023, the CGS compiled internal and external stakeholder information and then shared it at a leadership workshop in September 2023. During this workshop, the CGS team provided the City Council and executive staff with the opportunity to discuss the vision for the city and establish short- and long-term goals. The final report detailed the process of gathering information from stakeholders, executive leaders, and elected officials, as well as the feedback, final results, and a roadmap for moving forward.

Assistant Director Melissa Henricksen and Senior Research Associate Mim Evans from Northern Illinois University will present via Teams and answer any questions.

Recommended Action: None. Informational Only.

3. July 4, 2024, Independence Day Celebration Report

Please review the memorandum and information reports in your packets summarizing the final expenses for this year's Independence Day Celebrations.

Assistant to the City Administrator Raffel will be in attendance to answer any questions.

Recommended Action: None. Informational Only.

XII. COUNCIL MEMBER'S COMMENTS

During this portion of the meeting, the Council members can bring up items that are of concern to them in order that they can be placed on a future agenda for discussion.

XIII. CITY ATTORNEY RAMELLO

XIV. CITY CLERK SHADLEY

XV. CITY ADMINISTRATOR RITZ

XVI. RECONVENE THE CITY COUNCIL MEETING

XVII. OLD BUSINESS

ADJOURN

City of Oakbrook Terrace

*City Hall
17W275 Butterfield Road
Oakbrook Terrace, IL 60181
www.oakbrookterrace.net*



City Council Meeting Minutes

Tuesday, July 9, 2024
7:00 PM

City Council Board Room

Oakbrook Terrace City Council

Mayor Paul Esposito

City Clerk Michael Shadley

Ward 1

Alderman Charlie Barbari

Alderman Joseph Beckwith

Ward 2

Alderman Frank Vlach

Alderman Dennis Greco

Ward 3

Alderman Bob Rada

Alderwoman Mary Fitzgerald

I. CALL TO ORDER

Mayor Esposito called the July 9, 2024, Regular and Committee of the Whole Meeting of the City Council to order at 7:00 P.M.

II. ROLL CALL

Roll call indicated the following City Council members in attendance:

Present: Barbari, Beckwith, Fitzgerald, Greco, Rada, Vlach, and Mayor Esposito
Absent: None

Also in attendance: City Administrator J. Ritz, Assistant to the City Administrator A. Raffel, Finance Director T. Walker, Public Services Director C. Ward, and City Attorney R. Ramello.

III. PLEDGE OF ALLEGIANCE

Mayor Esposito led everyone in the Pledge of Allegiance.

IV. ADDITIONS OR DELETIONS TO THE AGENDA

None

V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS

1. Regular Meeting Minutes of June 25, 2024

Motion to approve the June 25, 2024, minutes of the Regular City Council and Committee of the Whole, as presented, was made by Alderman Beckwith and seconded by Alderwoman Fitzgerald. Roll call vote was taken:

Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach
Nays: None
Absent: None

Motion passed.

VI. PUBLIC PARTICIPATION

None

VII. ACTION ITEMS/CONSENT AGENDA

1. Payment of City Bills: July 9, 2024, In the Amount Of \$89,587.56

Motion to approve the Action Items/Consent Agenda of July 9, 2024, Regular City Council and Committee of the Whole was made by Alderman Barbari and seconded by Alderman Beckwith. Roll call vote was taken:

Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach

Nays: None

Absent: None

Motion passed.

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

None

IX. RECESS TO THE COMMITTEE OF THE WHOLE

Motion to recess to the Committee of the Whole portion of this meeting was made by Alderman Greco and seconded by Alderwoman Fitzgerald. An acclamation vote was taken:

Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach

Nays: None

Absent: None

Motion passed.

X. MAYOR ESPOSITO

1. Mayor Esposito thanked Kari Bruce and Assistant to the City Administrator Raffel for their excellent work on the July 4th parade and thanked all the staff, police department, public works, fire department, and City Council for their assistance. Mayor Esposito also echoed the same sentiment for the resident picnic, concert, and firework events that took place throughout the day.
2. Mayor Esposito announced that our first summer concert with Nick Sanzeri and 7th Heaven will be on Friday, July 12th.

XI. COMMITTEE OF THE WHOLE

1. GSB-88 2024 Street Sealing Project:

Mayor Esposito requested the City Council to review the memo prepared by Public Services Director Ward.

Public Services Director Ward addressed the City Council about the city's upcoming street maintenance, reconstruction, and future goals. Alderman Barbari inquired about the project's start date from Public Services Director Ward. Alderman Beckwith sought clarification on the stripping of one crosswalk and asked if the price was confirmed. Alderman Rada asked for clarification on the product being used if it would be environmentally friendly.

City Council concurs with moving the item to the subsequent consent agenda.

2. Review Of Financial Banking Institutions, Recommendations, And An Introduction To Wintrust Government Funds:

Mayor Esposito requested the City Council to review an interdepartmental memo prepared by Finance Director Walker. The memo contains recommendations to transfer fourteen (14) bank account funds from BMO to Wintrust.

Finance Director Walker addressed the City Council, discussing the city's banking accounts, goals, and future financial needs. She emphasized the importance of having interest-bearing accounts, implementing positive pay for better fraud protection, and securing electronic payments to vendors.

Representatives from Wintrust Bank then made a presentation about their banking services and the future benefits of such services to the City of Oakbrook Terrace.

During the discussion, Alderman Barbari inquired about the number of Wintrust Bank locations in Illinois and across the United States, while Alderwoman Fitzgerald asked about the duration of time during which the City's accounts have not received interest and the performance of the city's other investment accounts.

Additionally, Alderman Barbari sought clarification on whether all fourteen (14) accounts would be moved to Wintrust. Alderman Greco asked Finance Director Walker about the reasons behind the city's accounts not being interest-bearing. Alderman Rada also inquired about the current usage of Lakeside Bank by the City.

City Council concurs with moving the item to the subsequent consent agenda.

3. **Review And Recommendation Of Auditing Services For FY24-FY28:**

Mayor Esposito asked the City Council to review the interdepartmental memo prepared by Finance Director Walker and the audit proposal prepared by Sikich, LLP.

Finance Director Walker gave an overview of her reasons for wanting to move the city's auditing services from Forvis/BKD to Sikich LLP. She stated that Forvis did not wish to engage in early auditing services, and they also informed the city about an increase in fees. Finance Director Walker noted that she has worked with Sikich and has been pleased with their performance in the past.

Sikich LLP Principal Nick Bava gave the City Council a brief overview of the firm, his role within Sikich, and its offerings.

Alderwoman Fitzgerald inquired about Sikich's human resources department and services. Alderman Greco, Alderman Beckwith, and Alderman Rada are pleased with the decision to move the city's auditing services over to Sikich.

City Council concurs with moving the item to the subsequent consent agenda.

4. **Draft Ordinance Amending The Provisions Of Title XI (Business Regulations); Chapter 124 (Video Gaming); Subchapter 124.22 (Number Of Licenses) Of The Code Of Oakbrook Terrace To Increase The Maximum Number Of Video Gaming Terminal Licenses (Brooks OBT, Inc. D/B/A Brook's Kitchen And Bar, 1919 S. Meyers Road):**

Mayor Esposito asked the City Council to review the draft ordinance regarding the increase of a video gaming terminal license for Brooks OBT, Inc., d/b/a Brook’s Kitchen and Bar at 1919 S. Meyers Road.

Alderwoman Fitzgerald commented that she was in the establishment and noticed the additional video gaming terminal was already in service. Before City Council voted on the ordinance, the council expressed its dissatisfaction with Brook’s Kitchen and Bar’s decision to proceed with using the machine prior to approval.

Motion to table draft Ordinance Amending The Provisions Of Title XI (Business Regulations); Chapter 124 (Video Gaming); Subchapter 124.22 (Number Of Licenses) Of The Code Of Oakbrook Terrace To Increase The Maximum Number Of Video Gaming Terminal Licenses (Brooks Obt, Inc. D/B/A Brook’s Kitchen And Bar, 1919 S. Meyers Road) was made by Alderman Beckwith and seconded by Alderman Rada. Roll call vote was taken:

**Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach
Nays: None
Absent: None**

Motion passed.

XII. COUNCIL MEMBER COMMENTS

Alderman Rada congratulated Assistant to the City Administrator Raffel on the raffle basket portion of the resident picnic. However, he expressed his disappointment with the food and hoped other vendors could participate next time. Alderman Rada also discussed current events taking place with the DuPage Convention and Visitors Bureau (DCVB), and proceeded to show three television commercials the DCVB has put together to promote tourism within DuPage County.

Alderman Vlach expressed his displeasure with the food at the resident picnic.

Alderman Beckwith expressed gratitude to everyone who helped with the 4th of July festivities. He also discussed the city’s current credit card services and the potential benefits of utilizing other credit card company promotions to improve and benefit city finances. Additionally, Alderman Beckwith praised Finance Director Walker for making sound financial decisions in moving the city forward financially.

Alderman Greco discussed the 4th of July celebrations, particularly the food vendors, and emphasized the importance of planning ahead to gauge vendor interest in the picnic segment of the event.

Alderman Barbari thanked everyone who assisted with the 4th of July festivities.

Alderwoman Fitzgerald also thanked everyone who helped with the 4th of July festivities. She mentioned that she had the chance to help at the raffle table with others and enjoyed interacting with residents from all the neighborhoods in Oakbrook Terrace.

XIII. CITY ATTORNEY RAMELLO

City Attorney Ramello stated he would provide his report during the Executive Session.

XIV. CITY CLERK SHADLEY

None

XV. CITY ADMINISTRATOR RITZ

City Administrator Ritz announced that the city-wide mosquito abatement program is scheduled for Thursday, July 11th. He mentioned that Northern Illinois University will present the final strategic plan report at the July 23rd City Council meeting and hoped to have the final report distributed to the City Council by the end of the week. He advised that currently twenty-eight (28) MacArthur Drive surveys have been received and he will consolidate the resident suggestions and responses into one spreadsheet for easier review. City Administrator Ritz also thanked everyone involved in the planning and participation of the City’s July 4th celebration.

XVI. RECONVENE THE CITY COUNCIL MEETING

Motion to reconvene the City Council meeting was made by Alderman Beckwith and seconded by Alderman Rada. An acclamation vote was taken:

Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach
Nays: None
Absent: None

Motion passed.

XVII. RECESS TO EXECUTIVE SESSION

Motion to recess to Executive Session to Discuss: 1. Closed Session Pursuant to Section 2 (c) (11) Of The Open Meetings Act To Discuss Pending Litigation was made by Alderman Greco and seconded by Alderman Beckwith:

Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach.
Nays: None
Absent: None

Motion passed.

XVIII. EXECUTIVE SESSION

1. Closed Session Pursuant to Section 2 (c) (11) Of The Open Meetings Act To Discuss Pending Litigation.

XIX. RECONVENE THE CITY COUNCIL MEETING

Motion to reconvene the City Council meeting was made by Alderman Barbari and seconded by Alderman Rada. An acclamation vote was taken:

Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach

Nays: None
Absent: None

Motion passed.

XX. OLD BUSINESS

None

ADJOURN

Motion to adjourn was made by Alderman Beckwith and seconded by Alderwoman Fitzgerald at 8:32 p.m.

Acclamation vote made with all Ayes.

Motion carried unanimously.

Respectfully submitted,

Amy Raffel, Recording Secretary

Attested:

Michael Shadley
City Clerk

Next Regular City Council meeting is July 23, 2024

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CITY OF OAKBROOK TERRACE
Bills Payable Summary Report for July 23, 2024

Corporate Fund (01)		
Check Run	\$	158,848.98
Manual Check	\$	98,976.85
Corporate Fund Total (01)	\$	257,825.83
Impact Donation Fund (02)		
Check Run	\$	-
Manual Check	\$	-
Impact Donation Fund Total (02)	\$	-
Water Fund (03)		
Check Run	\$	60,303.53
Manual Check	\$	9,508.10
Water Fund Total (03)	\$	69,811.63
SSA Debt Service Fund (04)		
Check Run	\$	-
Manual Check	\$	-
SSA Debt Service Fund Total (04)	\$	-
Motor Fuel Tax Fund (05)		
Check Run	\$	-
Manual Check	\$	-
Motor Fuel Tax Fund Total (05)	\$	-
2012 Debt Service Business District (08)		
Check Run	\$	-
Manual Check	\$	-
2012 Debt Service Business District (08)	\$	-
Capital Improvement Fund (09)		
Check Run	\$	14,268.79
Manual Check	\$	40,257.40
Capital Improvement Fund Total (09)	\$	54,526.19
2012 Debt Service Business District (12)		
Check Run	\$	-
Manual Check	\$	-
2012 Debt Service Business District (12)	\$	-
Total Bills Payable	\$	382,163.65

CITY OF OAKBROOK TERRACE
MANUAL BILLS PAYABLE
 July 23, 2024

<u>Account No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
01-01-5781-00	Jesse White Tumblers	Entertainment - July 4th 2024 Parade - per contract	112967	7/10/2024	\$ 1,550.00
01-01-5781-00	Pyrotecnico Fireworks, Inc.	July 4th 2024 Fireworks - remaining balance	112968	7/10/2024	\$ 14,440.00
01-01-4510-00	IMRF	June 2024 Employer Contributions - Admin.	Direct Debit		3,321.71
01-02-4510-00		June 2024 Employer Contributions - PD			3,459.31
01-03-4510-00		June 2024 Employer Contributions - Comm. Dev.			3,065.40
01-04-4510-00		June 2024 Employer Contributions - Streets			2,550.26
01-11-4510-00		June 2024 Employer Contributions - Finance			2,212.22
03-12-4510-00		June 2024 Employer Contributions - Water			4,029.67
					\$ 18,638.57
01-00-1595-00	AFLAC	June 2024 Premium	112969	7/16/2024	\$ 535.97
01-02-4540-01	Ameritas	July 2024 Premium - PS Admin.	112970	7/16/2024	14.41
01-03-4540-00		July 2024 Premium - Comm. Dev.			10.81
03-12-4540-00		July 2024 Premium - Water			9.02
01-02-4535-02		July 2024 Premium - PS Sgts.			10.81
01-11-4540-00		July 2024 Premium - Finance			9.02
01-00-1590-00		July 2024 Premium - COBRA			3.60
01-02-4535-04		July 2024 Premium - PS Dets.			7.21
01-04-4540-00		July 2024 Premium - Streets			49.62
01-02-4535-03		July 2024 Premium - PS Officers			46.84
01-01-4540-00		July 2024 Premium - Admin.			9.02
					\$ 170.36
01-01-4530-00		August 2024 Premium - Admin.	112971	7/16/2024	2,758.91
01-02-4535-04		August 2024 Premium - PS Dets.			3,733.48
01-04-4530-00		August 2024 Premium - Streets			6,155.57
01-00-1590-00		August 2024 Premium - COBRA			887.35
01-03-4530-00		August 2024 Premium - Comm. Dev.			5,627.69
03-12-4530-00		August 2024 Premium - Water			5,375.79
01-02-4530-01		August 2024 Premium - PS Admin.			6,230.85
01-02-4535-02		August 2024 Premium - PS Sgts.			8,538.39
01-02-4535-03		August 2024 Premium - PS Officers			25,247.01
01-11-4530-00		August 2024 Premium - Finance			5,605.03
					\$ 70,160.07

CITY OF OAKBROOK TERRACE
 MANUAL BILLS PAYABLE
 July 23, 2024

Account Number	Vendor Name	Description	Invoice Number	Invoice Date	Amount
09-12-7110-29	CTC - Current Technologies Corp.	50% for Server, Storage, Network & Firewall upgrade	112972	7/16/2024	\$ 40,257.40
01-01-5781-00	Party Picassos	Balloon Artist & Face Painter for July 4th, 2024	112973	7/16/2024	\$ 825.00
01-02-5668-00	Verizon Wireless	PD Air Cards Service - 7/2-8/1/2024	112974	7/16/2024	288.08
03-12-5668-00		Water Cell Phones for 7/2-8/1/2024			93.62
01-11-5668-00		Finance Phones for 7/2-8/1/2024			68.85
01-01-5668-00		Exec. Admin. Cell Phones for 7/2-8/1/2024			126.93
01-04-5668-00		Streets Cell Phones for 7/2-8/1/2024			518.06
01-02-5668-00		USB Port Card for 7/2-8/1/2024			36.01
01-03-5668-00		Comm. Dev. Cell Phones for 7/2-8/1/2024			84.44
01-02-5668-00		AirCard for 7/2-8/1/2024			36.01
01-02-5668-00		PD Cell Phones for 7/2-8/1/2024			485.10
01-02-5668-00		NIMS for 7/2-8/1/2024			24.95
					\$ 1,762.05
01-11-5640-00	VSP - Vision Service Plan	Vision Service Plan - July 2024	112975	7/16/2024	388.42
01-00-1590-00		COBRA Vision - July 2024			14.51
					\$ 402.93

\$ 148,742.35

Accounts Payable

GL Distribution Report

User: JEsposito
 Printed: 7/18/2024 - 1:21 PM
 Batch: 00005.07.2024
 Fiscal Period: 3
 JE Date: 07/18/2024



CITY OF OAKBROOK TERRACE
 179273 BUTTERFIELD ROAD
 OAKBROOK TERRACE, IL 60181
 630-941-8300

Fund	DR Amount	CR Amount	Account Number	Description
01 CORPORATE FUND	0.00	158,848.98	01-00-1060-00	HARRIS CHECKING A/P 0129
	158,848.98	0.00	01-00-2010-00	ACCOUNTS PAYABLE
	<u>158,848.98</u>	<u>158,848.98</u>		
03 WATER FUND	0.00	60,303.53	03-00-1060-00	HARRIS A/P 0129
	60,303.53	0.00	03-00-2010-00	ACCOUNTS PAYABLE
	<u>60,303.53</u>	<u>60,303.53</u>		
09 CAPITAL IMPROVEMENT FUND	0.00	14,268.79	09-00-1060-00	Harris A/P 0129
	14,268.79	0.00	09-00-2010-00	Accounts Payable
	<u>14,268.79</u>	<u>14,268.79</u>		
Grand Total:	<u>233,421.30</u>	<u>233,421.30</u>		

Accounts Payable

Computer Check Proof List by Vendor

User: JEsposito
 Printed: 07/18/2024 - 1:17PM
 Batch: 00005.07.2024



CITY OF OAKBROOK TERRACE
 1740273 BUTTERFIELD ROAD
 OAKBROOK TERRACE, IL 60181
 630-941-1300

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: A.R.M	A.R.M. & Associates Inc				ACH Enabled: False
	Amnesty program City's share - 6/2-7/1/2024	200.02	07/23/2024	Check Sequence: 1 01-01-5600-00	
	Check Total:	200.02			
Vendor: Acrodazz	Acrodazzle Entertainment				ACH Enabled: False
	Balloon & caricature artist for National Night Out	750.00	07/23/2024	Check Sequence: 2 01-02-5780-00	
	Check Total:	750.00			
Vendor: Aflac	American Family Life Assurance Company of Columbus				ACH Enabled: False
676018	July 2024 Premium	642.44	07/23/2024	Check Sequence: 3 01-00-1595-00	
	Check Total:	642.44			
Vendor: Amazon	Amazon Capital Services				ACH Enabled: False
13JV-3M6T-7RHM	Food gel for July 4th Picnic supplies	14.99	07/23/2024	Check Sequence: 4 01-02-5780-00	
13JV-3M6T-7RHM	July 4th '24 Community event supplies - glue	17.99	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	July 4th '24 Community event supplies - measuri	3.99	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	AA Volt batteries - Sgt.	18.98	07/23/2024	01-02-6120-00	
13JV-3M6T-7RHM	July 4th '24 Community event supplies - america	46.99	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	Promotional credit (buy more/save 8%) - cosmet	-5.20	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	July 4th '24 community tent supplies - cosmetic j	116.91	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	July 4th '24 Community event supplies - cosmeti	12.99	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	Outdoor garden bench	109.00	07/23/2024	01-02-6125-00	
13JV-3M6T-7RHM	July 4th '24 Community event supplies - gel foo	12.15	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	July 4th '24 Community event supplies - borax	30.68	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	9 Volt batteries - Sgt.	38.02	07/23/2024	01-02-5780-00	
13JV-3M6T-7RHM	July 4th '24 community tent supplies - labels	58.68	07/23/2024	01-02-5780-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
1611-TNQ7-7HCR	Multi-purchase discount credit - work pants (new	-20.00	07/23/2024	01-04-5715-00	
1611-TNQ7-7HCR	3 Pr. Work pants - new hire	119.97	07/23/2024	01-04-5715-00	
1611-TNQ7-7HCR	5 Packs tear-proof American flags	294.95	07/23/2024	01-01-5780-00	
1611-TNQ7-7HCR	3 Pr. Work pants - Priest	89.97	07/23/2024	01-04-5715-00	
1611-TNQ7-7HCR	Trailer lock	23.15	07/23/2024	01-04-6190-00	
1611-TNQ7-7HCR	10 Packs tear-proof American flags	589.90	07/23/2024	01-01-5780-00	
1611-TNQ7-7HCR	Work pants - Priest	49.95	07/23/2024	01-04-5715-00	
1611-TNQ7-7HCR	Work shorts - new hire	38.95	07/23/2024	01-04-5715-00	
1611-TNQ7-7HCR	Work shorts - new hire	39.99	07/23/2024	01-04-5715-00	
1J71-JY9G-6RGT	Orig. credit - repaid as past due amount per Ama	46.81	07/23/2024	01-04-5715-00	
	Check Total:	1,749.81			
Vendor: Ander	Anderson Pest Solutions			Check Sequence: 5	ACH Enabled: False
62992647	City Hall Pest Control - July 2024	59.50	07/23/2024	01-04-5770-01	
	Check Total:	59.50			
Vendor: anderson	Anderson Landscape Supply			Check Sequence: 6	ACH Enabled: False
V91064	10 CY mulch	390.00	07/23/2024	01-04-6133-00	
	Check Total:	390.00			
Vendor: Benes G	George Benes			Check Sequence: 7	ACH Enabled: False
Jun-24	Property Maintenance Inspections - June 2024	1,080.38	07/23/2024	01-03-5612-00	
	Check Total:	1,080.38			
Vendor: Big Run	Big Run Wolf Ranch			Check Sequence: 8	ACH Enabled: False
	Animal meet & greet for National Night Out 202	500.00	07/23/2024	01-02-5780-00	
	Check Total:	500.00			
Vendor: Callone	Peerless Network, Inc.			Check Sequence: 9	ACH Enabled: False
55374	Water Dept. Phones - 7/15-8/14/2024	114.73	07/23/2024	03-12-5665-00	
55374	Street Dept. Phones - 7/15-8/14/2024	114.74	07/23/2024	01-04-5665-00	
	Check Total:	229.47			
Vendor: CaseLots	Case Lots, Inc.			Check Sequence: 10	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
25513	Shop supplies - forks, paper plates, trash bags, sc	492.70	07/23/2024	01-04-6130-00	
	Check Total:	492.70			
Vendor: Chada	Michael Chada			Check Sequence: 11	ACH Enabled: False
	Plumbing Inspection Fees - 6/21-7/11/2024	690.06	07/23/2024	01-03-5600-00	
	Check Total:	690.06			
Vendor: cintas	Cintas Corporation			Check Sequence: 12	ACH Enabled: False
4198682849	PD Floor Mat Service	88.20	07/23/2024	01-02-5770-01	
4198682919	City Hall Floor Mat Service	255.89	07/23/2024	01-04-5770-01	
	Check Total:	344.09			
Vendor: CintasCo	Cintas Corporation			Check Sequence: 13	ACH Enabled: False
8406886601	1st Aid Cabinet maintenance	477.59	07/23/2024	01-04-5770-00	
	Check Total:	477.59			
Vendor: Coeo	Coeo Solutions, LLC			Check Sequence: 14	ACH Enabled: False
1117907	Admin. Phone Service - 7/15-8/14/2024	593.12	07/23/2024	01-01-5665-00	
1117907	PD Phone Service - 7/15-8/14/2024	629.07	07/23/2024	01-02-5665-00	
1117907	Comm. Dev. Phone Service - 7/15-8/14/2024	269.60	07/23/2024	01-03-5665-00	
1117907	Finance Phone Service - 7/15-8/14/2024	305.55	07/23/2024	01-11-5665-00	
	Check Total:	1,797.34			
Vendor: ColCraft	Collision Craft			Check Sequence: 15	ACH Enabled: False
310386	Deductible for Chevy Silverado repairs	1,000.00	07/23/2024	01-02-5663-00	
	Check Total:	1,000.00			
Vendor: Comcast3	Comcast			Check Sequence: 16	ACH Enabled: False
877120090001954	PSB Cable/Internet - 7/8-8/7/2024	291.49	07/23/2024	01-04-5758-00	
	Check Total:	291.49			
Vendor: ComEd	Com Ed			Check Sequence: 17	ACH Enabled: False
0014123333	Res Street Lights - 6/5-7/5/2024	69.71	07/23/2024	01-04-5760-00	
3240275000	Tornado Warning Siren - 6/5-7/5/2024	44.20	07/23/2024	01-04-5758-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
7155941222	WMF Electric - 6/5-7/4/2024	259.50	07/23/2024	03-12-5758-00	
7157829000	PAS 17B - 6/5-7/5/2024	50.72	07/23/2024	03-12-5758-00	
9551820100	Water Tower - 6/5-7/5/2024	111.36	07/23/2024	03-12-5758-00	
	Check Total:	535.49			
Vendor: ComEd3	ComEd			Check Sequence: 18	ACH Enabled: False
0908807000	Spring/Frontage - 6/3-7/2/2024	820.37	07/23/2024	01-04-5760-00	
	Check Total:	820.37			
Vendor: crystal	Crystal Maintenance Plus, Corp			Check Sequence: 19	ACH Enabled: False
31976	City Hall Dept Cleaning Services - July 2024	486.40	07/23/2024	01-04-5770-01	
31976	Police Dept Cleaning Services - July 2024	1,682.10	07/23/2024	01-02-5770-01	
	Check Total:	2,168.50			
Vendor: CTCorp	Current Technologies Corp			Check Sequence: 20	ACH Enabled: False
14930	Cisco SMARTnet Extended Svc. renewal 1 year	223.99	07/23/2024	01-11-5660-02	
14944	Remaining balance to replace PD Svc. & Camera	14,268.79	07/23/2024	09-12-7119-00	
734681	Onsite & Remote IT Support	9,500.00	07/23/2024	01-01-5600-00	
734739	On-site & remote IT support	250.00	07/23/2024	01-01-5600-00	
	Check Total:	24,242.78			
Vendor: ducomm	DU-COMM			Check Sequence: 21	ACH Enabled: False
19053	2nd Qtr. City's share Facility Lease/Own & Oper	2,935.00	07/23/2024	01-02-5680-00	
19098	2nd Qtr. City's share of DuComm costs for PD C	73,143.25	07/23/2024	01-02-5680-00	
	Check Total:	76,078.25			
Vendor: DWC	DuPage Water Commission			Check Sequence: 22	ACH Enabled: False
01-1700-00	9,395,000 Gal. water purchased - 5/31-6/30/2024	52,424.10	07/23/2024	03-12-5845-00	
	Check Total:	52,424.10			
Vendor: Elm auto	Elmhurst Auto Parts			Check Sequence: 23	ACH Enabled: False
28226	Stock parts	245.90	07/23/2024	01-04-5663-00	
	Check Total:	245.90			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: FIOFI OBT 6-24	Law Offices of John L. Fiotti City Prosecutions - June 2024	2,827.50	07/23/2024	Check Sequence: 24 01-01-5672-00	ACH Enabled: False
OBT DUI 6-24	DUI Prosecutions - June 2024	1,901.25	07/23/2024	01-01-5672-00	
	Check Total:	4,728.75			
Vendor: Gonzini	Robert J. Gonzini			Check Sequence: 25	ACH Enabled: False
	Elec. & Bldg. Inspection Svcs. - 6/20-7/16/2024	1,150.10	07/23/2024	01-03-5600-00	
	Check Total:	1,150.10			
Vendor: Grainger 812538338	Grainger Faucets/hardware	451.36	07/23/2024	Check Sequence: 26 01-04-5770-00	ACH Enabled: False
	Check Total:	451.36			
Vendor: Granite 652487779	Granite Telecommunications Water Dept. Phones - 7/1-7/31/2024	348.96	07/23/2024	Check Sequence: 27 03-12-5665-00	ACH Enabled: False
652487779	Executive Management Charges - 7/1-7/31/2024	81.58	07/23/2024	01-01-5668-00	
652487779	Traffic Enforcement Charges - 7/1-7/31/2024	81.59	07/23/2024	01-14-5668-00	
652487779	Street Dept. Phones - 7/1-7/31/2024	348.96	07/23/2024	01-04-5665-00	
	Check Total:	861.09			
Vendor: JX Entrp 25306671P	JX Enterprises, Inc. T-8 fuel filter	61.20	07/23/2024	Check Sequence: 28 01-04-5663-00	ACH Enabled: False
	Check Total:	61.20			
Vendor: Kentech 20389	Kentech Consulting Inc. Candidate evaluations for PD (3)	1,398.54	07/23/2024	Check Sequence: 29 01-10-5775-00	ACH Enabled: False
	Check Total:	1,398.54			
Vendor: KLA 2024027	KLA Productions, Inc Speakers, lights, production - July 26th Summer	4,000.00	07/23/2024	Check Sequence: 30 01-01-5780-00	ACH Enabled: False
2024028	Speakers, lights, production - Aug. 2nd Summer	4,000.00	07/23/2024	01-01-5780-00	
	Check Total:	8,000.00			
Vendor: Lakeside	Lakeside Bank			Check Sequence: 31	ACH Enabled: True

Invoice No

Description

Amount

Pmt Date

Acct Number

Reference

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
2035	Detective Database - TransUnion	75.00	07/23/2024	01-02-5611-00	
2035	Detective Database - TransUnion	75.00	07/23/2024	01-02-5611-00	
2035	Chicago Tribune subscription	34.00	07/23/2024	01-02-6110-00	
3077	July 4th '24 Picnic wristbands - Party City	60.50	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Amazon.com	155.27	07/23/2024	01-01-5781-00	
3077	HR classification folders - Amazon.com	23.41	07/23/2024	01-01-6120-00	
3077	July 4th '24 Raffle & Parade supplies - Dollar Tr	25.00	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Amazon.com	166.54	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Stan's Donuts	36.24	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Frankie's Deli	50.00	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Starbucks	63.69	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Amazon.com	116.48	07/23/2024	01-01-5781-00	
3077	July 4th '24 Raffle basket items - Costco	137.03	07/23/2024	01-01-5781-00	
3077	July 4th '24 Raffle basket supplies - Hobby Lobb	111.45	07/23/2024	01-01-5781-00	
3077	July 4th '24 Raffle basket items - Home Depot	100.00	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Pete's Fresh Mar	100.00	07/23/2024	01-01-5781-00	
3077	July 4th '24 Raffle supplies/parade signs - Dollar	27.50	07/23/2024	01-01-5781-00	
3077	July 4th '24 Raffle basket sign holders - Amazon	76.98	07/23/2024	01-01-5781-00	
3077	4 (10x10) Canopy tents for City-wide events - A-	354.94	07/23/2024	01-01-5780-00	
3077	Zoom conference charges - Zoom.us	15.99	07/23/2024	01-01-6150-00	
3077	July 4th '24 Picnic wristbands - Party City	55.00	07/23/2024	01-01-5781-00	
3077	Cardstock for flyers - Office Depot	25.91	07/23/2024	01-01-6120-00	
3077	Charging blocks for Samsung tablets - Best Buy	139.93	07/23/2024	01-01-6151-00	
3077	July 4th '24 raffle basket items - Amazon.com	23.99	07/23/2024	01-01-5781-00	
3077	July 4th '24 Decor - Party City	42.00	07/23/2024	01-01-5781-00	
3077	July 4th '24 Raffle supplies/decor - Party City	49.54	07/23/2024	01-01-5781-00	
3077	July 4th '24 raffle basket items - Dunkin Donuts	33.91	07/23/2024	01-01-5781-00	
3077	July 4th '24 Raffle basket items - Hobby Lobby	53.87	07/23/2024	01-01-5781-00	
3077	July 4th '24 Parade candy - Bulk Fresh Pantry	953.06	07/23/2024	01-01-5781-00	
5087	Bereavement card/flowers - employee parent - W	34.73	07/23/2024	01-01-6165-00	
5235	Budget award application review fee FY24 - GF	345.00	07/23/2024	01-11-5600-00	
7049	Rental car fee - AWWA Conf. - Enterprise Rent-	264.00	07/23/2024	03-12-5605-00	
7049	Bag check fee - AWWA Conference - United Air	40.00	07/23/2024	03-12-5605-00	
7049	Hotel parking fee - AWWA Conf. Gardenwalk L.	30.00	07/23/2024	03-12-5605-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
7049	Bag check fee - AWWA Conference - United Air	40.00	07/23/2024	03-12-5605-00	
7049	City Hall soda - Pete's	47.91	07/23/2024	01-04-5770-00	
7049	Gas fill-up for rental - AWWA Conf. - Enterprise	40.09	07/23/2024	03-12-5605-00	
7049	O'Hare parking fee - AWWA Conference - Lot A	210.00	07/23/2024	03-12-5605-00	
7049	Hotel parking fee - AWWA Conf. Gardenwalk L.	60.00	07/23/2024	03-12-5605-00	
7049	Hotel fees (6/8-6/13/24) AWWA Conf. - JW Mar	1,526.79	07/23/2024	03-12-5605-00	
7049	City Hall ice - Pete's	60.95	07/23/2024	01-04-5770-00	
7049	Car #4 license plate renewal - ILSOS	154.40	07/23/2024	01-02-5663-00	
7328	Room fee - ILCMA Conf. (6/4-6/6/24) - Irish Co	297.38	07/23/2024	01-01-5605-00	
7328	Room fee - ILCMA Conf. (6/4-6/6/24) - Irish Co	100.00	07/23/2024	01-01-5605-00	
7328	Pizza "goodbye lunch" for Interim PD - Gulliver	246.66	07/23/2024	01-01-6165-00	
9063	Food for Officers working Gaza protest - Jimmy	287.96	07/23/2024	01-02-6130-00	
9063	Taser cartridge Alligator Clip - Axon	67.30	07/23/2024	01-02-6190-00	
	Check Total:	7,035.40			
Vendor: Magellan	Magellan Healthcare			Check Sequence: 32	ACH Enabled: False
0031263148	EAP Service Aug 2024 - Oct 2024	2,799.98	07/23/2024	01-01-5651-00	
	Check Total:	2,799.98			
Vendor: MECO	MECO Consulting Group LLC			Check Sequence: 33	ACH Enabled: False
1612	FY25 Communications Services - June 2024	2,100.00	07/23/2024	01-01-5668-00	
	Check Total:	2,100.00			
Vendor: MinoltaC	Konica Minolta Business Soluti			Check Sequence: 34	ACH Enabled: False
294559584	Admin. Copier Maint. - 6/1-6/30/2024	128.35	07/23/2024	01-01-5660-00	
294559584	Comm. Dev. Copier Maint. - 6/1-6/30/2024	128.35	07/23/2024	01-03-5660-00	
294559584	Finance Copier Maint. - 6/1-6/30/2024	128.36	07/23/2024	01-11-5660-00	
9010021347	Exec. Admin. Copier Maint. - 6/4-7/3/2024	32.89	07/23/2024	01-01-5660-00	
	Check Total:	417.95			
Vendor: NicorI	Bill Payment Center Nicor Gas			Check Sequence: 35	ACH Enabled: False
23302507688	PD Gas - 6/7-7/9/2024	280.22	07/23/2024	01-02-5758-00	
81486267503	PSB Gas - 6/7-7/9/2024	166.83	07/23/2024	01-04-5758-00	
97007010008	WMF Gas - 6/7-7/9/2024	48.41	07/23/2024	03-12-5758-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	495.46			
Vendor: oherron	Ray O'Herron Co. Inc.			Check Sequence: 36	ACH Enabled: False
2352411	Name embroidery - Officer	10.00	07/23/2024	01-02-5715-00	
2352733	Helmet & riot face shield (NIPAS) - Det.	967.64	07/23/2024	01-02-5715-00	
2353796	2 Pair pants - Sgt.	161.98	07/23/2024	01-02-5715-00	
	Check Total:	1,139.62			
Vendor: Packey	Packey Webb Ford			Check Sequence: 37	ACH Enabled: False
171069	Squad #6 seat buckle	108.30	07/23/2024	01-02-5663-00	
	Check Total:	108.30			
Vendor: Paddock2	Daily Herald			Check Sequence: 38	ACH Enabled: False
3007468	12 Week subscription - CH	155.80	07/23/2024	01-01-5620-00	
	Check Total:	155.80			
Vendor: procom	Procom Enterprises, Ltd.			Check Sequence: 39	ACH Enabled: False
0000805954	5 High frequency key fobs - CH	30.00	07/23/2024	01-01-6150-00	
0000813107	Cloud based licenses (4)	360.00	07/23/2024	01-01-6150-00	
	Check Total:	390.00			
Vendor: redwing	Red Wing Business Advantage Account			Check Sequence: 40	ACH Enabled: False
20240710016763	3 Pr. Work boots - Public Services	647.95	07/23/2024	01-04-5715-00	
	Check Total:	647.95			
Vendor: SBRK Fin	Springbrook Holding Company LLC			Check Sequence: 41	ACH Enabled: False
INV-017308	Utility Billing Subscription - 8/13/24 - 8/12/25	6,945.75	07/23/2024	03-12-5660-01	
INV-017308	Licenses & Permits Subscription - 8/13/24 - 8/12	3,208.94	07/23/2024	01-11-5660-01	
INV-017308	Finance Suite Subscription - 8/13/24 - 8/12/25	10,418.63	07/23/2024	01-11-5660-01	
	Check Total:	20,573.32			
Vendor: Shorewd	Shorewood Home & Auto Inc			Check Sequence: 42	ACH Enabled: False
03-427666	Mower parts	282.10	07/23/2024	01-04-6132-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	282.10			
Vendor: Storino	Storino Ramello & Durkin				ACH Enabled: False
91590	Litigation Services	1,133.00	07/23/2024	01-01-5673-00	Check Sequence: 43
91590	Admin. Adjudication Services	1,926.50	07/23/2024	01-01-5675-00	
91590	Labor Relations Services	115.00	07/23/2024	01-01-5674-00	
91590	General Legal Services	16,247.55	07/23/2024	01-01-5671-00	
	Check Total:	19,422.05			
Vendor: tollway	Illinois Tollway				ACH Enabled: False
G125000010173	Admin. Toll fees - 4/1-6/30/2024	79.25	07/23/2024	01-01-5663-00	Check Sequence: 44
G125000010173	Pub. Services Toll fees - 4/1-6/30/2024	137.10	07/23/2024	01-04-5663-00	
G125000010173	PD Toll fees - 4/1-6/30/2024	6.10	07/23/2024	01-02-5663-00	
	Check Total:	222.45			
Vendor: Trotsky	Trotsky Investigative Polygraph, Inc.				ACH Enabled: False
OBT PD 24-01	Candidate polygraph exams (3)	585.00	07/23/2024	01-10-5775-00	Check Sequence: 45
	Check Total:	585.00			
Vendor: United P	United Providers, Inc				ACH Enabled: False
	Refund for overpayment of business license	220.00	07/23/2024	01-00-3220-00	Check Sequence: 46
	Check Total:	220.00			
	Total for Check Run:	240,456.70			
	Total of Number of Checks:	46			



City Treasurer's Report

Jun-24

CORPORATE FUND	BALANCE May 31, 2024	RECEIVED	DISBURSED	BALANCE Jun-24	INTEREST RATE
PAYROLL	\$13,799	\$326,641	\$310,689	\$29,752	
Interfund Transfers		\$0	\$0		
Revenue/Expenditures		\$971,300	\$735,883		
Checking/MM Total	\$5,209,025	\$971,300	\$735,883	\$5,444,442	
DUI TECH FEE ACCT	\$39,486	\$0	\$0	\$39,486	
STATE FORFEITURE	\$2,056	\$0	\$0	\$2,056	
FEDERAL FORFEITURE	\$2,165	\$0	\$0	\$2,165	
FUEL SYSTEM REPLACEMENT	\$87,318	\$1	\$0	\$87,318	0.010%
TRAFFIC LIGHT ENFORCEMENT	\$4,399,307	\$6,702	\$0	\$4,406,010	
SFAM LLC 2022-6902	\$3,718,293	\$12,401	\$91	\$3,730,604	*
CORPORATE TOTAL	\$13,471,448	\$1,317,046	\$1,046,663	\$13,741,831	
CAPITAL IMPROVEMENTS					
MONEY MARKET (HARRIS)	\$2,157,728	\$0	\$0	\$2,157,728	
SFAM LLC 5909-3614	\$383,895	\$1,135	\$27	\$385,004	*
CAPITAL IMPROVEMENT TOTAL	\$2,541,623	\$1,135	\$27	\$2,542,731	
MOTOR FUEL TAX FUND					
MONEY MARKET (HARRIS)	\$459,923	\$9,614	\$0	\$469,537	
MFT TOTAL	\$459,923	\$9,614	\$0	\$469,537	
BUSINESS DISTRICT #1					
2012 BUS. DIST. DEBT SERVICE	\$211,529	\$221	\$0	\$211,750	1.272%
BUSINESS DISTRICT TOTAL	\$211,529	\$221	\$0	\$211,750	
SSA DEBT SERVICE FUND					
HARRIS	\$602	\$0	\$0	\$602	
SSA DEBT SERVICE TOTAL	\$602	\$0	\$0	\$602	
WATER					
MONEY MARKET (HARRIS)	\$701,966	\$50,809	\$58,420	\$694,354	
ESCROW ACCT.	\$36,240	\$0	\$2,524	\$33,717	
WATER FUND CAPITAL	\$928,432	\$968	\$0	\$929,400	1.272%
WATER TOTAL	\$1,666,638	\$51,778	\$60,944	\$1,657,471	
ALL FUNDS TOTALED	\$18,351,764	\$1,379,793	\$1,107,634	\$18,623,923	
NET INCREASE (DECREASE)		\$ 272,160			

* Multiple Securities Purchased Having Various Interest Rates

Prepared By,
Tanya Walker, Treasurer



CITY OF OAKBROOK TERRACE
Department Payroll Summary Report for June 2024

Executive Administration	\$	30,200.72
Special Events	\$	-
Police Administration	\$	44,069.68
Police Sergeants	\$	36,276.47
Police Officers	\$	91,040.95
Police Investigations	\$	28,403.99
Police Court Time / Stand-by	\$	1,091.60
Building & Zoning	\$	24,196.85
P&Z Commission	\$	1,100.00
Public Services - Streets	\$	19,861.82
Police Commission	\$	-
Finance	\$	17,536.82
Traffic Light Enforcement		
Traffic Light Enforcement Court Time		
General Fund Total	\$	293,778.90
Public Services - Water	\$	31,383.79
Water Fund Total	\$	31,383.79
Snow Duties	\$	-
Motor Fuel Tax Fund Total	\$	-
Total Gross Payroll \$		325,162.69

JUL 23 2024

ORDINANCE NO. 24 - 24

AN ORDINANCE TO APPROVE AND AUTHORIZE THE EXECUTION OF A CONTRACT BETWEEN THE CITY OF OAKBROOK TERRACE, ILLINOIS, AND AMERICAN ROAD MAINTENANCE, INC. FOR THE 2024 STREET SEALING PROJECT IN THE CITY OF OAKBROOK TERRACE, ILLINOIS

WHEREAS, the City of Oakbrook Terrace (the “City”) is a home-rule unit of local government under Article VII, Section 6 of the 1970 Illinois Constitution and, except as limited by such section, it may exercise any power and perform any function pertaining to its government and affairs;

WHEREAS, in addition to its home-rule powers, the corporate authorities of the City have authority, pursuant to Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1) and Section 30.70(A)(4) of the Code of Oakbrook Terrace, Illinois, when in the best interest of the City, to waive competitive bidding for public improvement projects if authorized by a vote of two-thirds (2/3) of the corporate authorities then holding office;

WHEREAS, in the opinion of two-thirds (2/3) of the corporate authorities elected and holding office in the City savings in costs or efficiencies in construction may be realized by a waiver of competitive bidding for the 2024 Street Sealing Project in the City (hereinafter referred to as the “Project”); and, therefore, it is advisable, necessary and in the best interest that the City waive the requirement of advertising for competitive bids for the Project and determine that the requirements to be met and the means and methods to be used in procuring the construction of the Project shall be by the submission of a satisfactory proposal in response to a request for proposals;

WHEREAS, the City solicited and received a proposal for the Project;

WHEREAS, the City evaluated the proposal submitted and determined that the proposal submitted by American Road Maintenance, Inc. in the amount of One Hundred Twenty-Two Thousand Six Hundred Fifty and 00/100 Dollars (\$122,650.00) for the Project was satisfactory; that it is advisable, necessary and in the best interest of the City to accept the proposal of American Road Maintenance, Inc. for the Project; and that the City enter into and authorize the execution of the Contract between the City and American Road Maintenance, Inc. for the Project (the “Contract”), copies of which Contracts are attached hereto as Exhibit “A” and made a part hereof;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Oakbrook Terrace, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this ordinance are found to be true and correct and are hereby adopted as part of this ordinance.

Section 2: The City Council hereby determines that in the opinion of two-thirds (2/3) of the members of the corporate authorities holding office, it is advisable, necessary and in the public interest that the City waive the requirement of advertising for competitive bids for the Project and

determine that the requirements to be met and the means and methods to be used in procuring the construction of the Project shall be by the submission of a satisfactory proposal in response to a request for proposals; therefore, it is advisable, necessary and in the public interest that the City enter into the Contract with American Road Maintenance, Inc. for the Project.

Section 3: The Mayor shall be and is hereby authorized and directed to execute and the City Clerk shall be and is hereby authorized and directed to attest on behalf of the City the Contract for the Project substantially in the form attached hereto as Exhibit "A," with such terms therein, consistent with this ordinance, as may be approved by the officials executing the same, their execution thereof constituting conclusive evidence of their approval of the same, subject to review and approval of such Contracts by the Mayor and the Corporation Counsel and to the extent that such acts may have already been performed, such acts are hereby ratified.

Section 4: The general prevailing rate of wages in DuPage County, Illinois, for each craft or type of worker or mechanic needed to execute the Agreement or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor shall be paid by American Road Maintenance, Inc. and its subcontractors for each craft or type of worker needed to execute the Contract or to perform such work.

Section 12: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

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Section 13: This ordinance shall be in full force and effect upon its passage and approval by a vote of two-thirds (2/3) of the members of the corporate authorities holding office and publication in accordance with law.

ADOPTED this 23rd of July 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 23rd of July 2024.

Paul Esposito, Mayor of the City of
Oakbrook Terrace, DuPage County, Illinois

ATTESTED and filed in my office,
this 23rd of July 2024.

Michael Shadley, Clerk of the City of
Oakbrook Terrace, DuPage County, Illinois

Exhibit "A"



CONTRACT

by and between the

CITY OF OAKBROOK TERRACE, ILLINOIS

and

AMERICAN ROAD MAINTENANCE, INC.

for the

2024 STREET SEALING PROJECT

CONTRACT

This Contract is made this 23rd day of July 2024 between the City of Oakbrook Terrace, the “Department,” and American Road Maintenance, Inc., the “Contractor,” for the City of Oakbrook Terrace 2024 Street Sealing Project.

In consideration of the payments to be made by the Department and of the mutual covenants herein set forth, the Department and the Contractor agree as follows:

ARTICLE 1. PERFORMANCE OF CONTRACT.

The Contractor at its own proper cost and expense shall perform the following work, furnish all materials and labor necessary to complete the work in full compliance with all of the terms and the requirements of this Contract, the General Conditions, Special Provisions, the Specifications, Drawings, Contractor’s Certification and the Contract Bond which are essential documents of and made a part of this Contract:

City of Oakbrook Terrace 2024 Street Sealing Project consisting of preparing and applying a bituminous surface treatment to streets designated by the Department in strict compliance with the Specifications dated July 23, 2024, Special Provisions and Contract Bond which are essential documents of and made a part of this Contract.

ARTICLE 2. CONTRACT SUM AND PAYMENT.

The Department shall pay the Contractor for the performance of the work, at the unit prices set forth in the Contractor’s Proposal as full compensation for furnishing all the materials, for doing all work contemplated and specified in this contract, for all loss or damage arising out of the nature of the work or from any action of the elements, or from any unforeseen difficulties which may be encountered in the prosecution of the same, for all risks of every description connected with the work, and for well and faithfully completing the work, and the whole thereof, in full compliance with the plans and contract documents, and within the time stated in the Proposal, hereby made a part of hereof, which time is hereby declared to be of the essence of this Contract. The quantities shown in the Proposal are approximate only and are subject to increase or decrease. The Contractor will receive, in full payment, the amount of the summation of the actual quantities, as finally determined, multiplied by the unit prices shown on the schedule of prices forming a part of this Contract.

The Department shall approve payment of and pay to the Contractor any and all fees, charges and amounts due to Contractor for work performed prior to the termination consistent with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4, *et seq.*). The Contractor shall comply with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4, *et seq.*).

ARTICLE 3. CONTRACT TIME.

The Contractor shall perform the work according to the Project Schedule. The Contractor shall commence the work expeditiously after the date the Department gives the Contractor written notice to proceed, or in the absence of a notice to proceed, ten (10) calendar days following the delivery of the executed Contract, the required Contract Bond and certificates of insurance to the Department. The Contractor shall complete the work within thirty (30) **calendar days** after the issuance of by the Department of a Notice to Proceed or in the absence of a notice to proceed, thirty (30) **calendar days** following the delivery of the executed Contract, the required Contract Bond and certificates of insurance to the Department, unless an extension of time is granted in accordance with the contract documents.

ARTICLE 4. GENERAL PROVISIONS.

4.1 **Governing Law.** This Contract shall be construed under and governed by the laws of the State of Illinois. All actions brought to interpret or enforce any provision of this Contract shall be brought in the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois.

4.2 **Appropriation.** This Contract shall become effective only after an appropriation therefor has been made. The term of this Contract shall be for one year following the effective date of the appropriation. If the Contract Time exceeds one year following the effective date of the appropriation, the term of this Contract shall extend to the end of the Contract Time provided that an appropriation therefor has been made by the Department in the subsequent year(s).

4.3 **Severability of Clauses.** If any term, covenant or condition of this Contract or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Contract or such other documents, or the applications of such term, covenant or condition, to persons or circumstances other than those as to which it held invalid or unenforceable shall not be affected thereby; and each term, covenant or condition of this Contract or such other document shall be valid and shall be enforced to the fullest extent permitted by law.

4.4 **Waiver of Breach.** The waiver by either party of any breach of this Contract shall not constitute a waiver as to any other breach.

4.5 **Written Notice.** Written notice between the Department and the Contractor shall be deemed to have been duly served if delivered in person, or if delivered by overnight delivery service or certified mail, return receipt requested, addressed to the respective party as follows:

A. If to the Department:

City of Oakbrook Terrace
17W275 Butterfield Road
Oakbrook Terrace, Illinois 60181
Attn: Mr. James D. Ritz, City Administrator
E-mail: jritz@oakbrookterrace.net

B. If to Contractor:

American Road Maintenance, Inc.
1485 Thorndale Avenue
Itasca, Illinois 60143
Attn: Joseph Coghill, President
E-mail: joe@armwestcoast.com

Either party may change its mailing address by giving written notice to the other party as provided above. Written notice shall be deemed to have been given on the second business day following the date of the mailing if sent through the U.S. Postal Service or on the first business day following the date of the mailing if sent by overnight delivery service. Whenever this Contract requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this section.

4.6 **Obligations Survive.** The obligations or duties imposed upon the Contractor under the Contract shall survive any termination or closeout of the Contract.

4.7 **Successors and Assigns.** The Department and the Contractor each binds itself, its partners, successors and assigns and legal representative to the other party hereto and the partners, successors,

assigns and legal representative of such other party with respect to all covenants, agreements and obligations contained herein.

4.8 **Independent Contractor.** The Contractor is an independent contractor and in providing its work under this Contract shall not represent to any third party that its authority is greater than that granted to it under the terms of the Contract.

4.9 **Work of Other Contractors.** The Department reserves the right to execute other agreements in connection with the project. The Contractor shall cooperate with the Construction Manager, the Architect/Engineer, employees and representatives of the Department and/or any contractor or consultant retained by the Department; but the Contractor shall not be contractually responsible for the Construction Manager, the Architect/Engineer, employees and representatives of the Department and/or any contractor or consultant retained by the Department.

4.10 **Non-Assignment.** The Contractor acknowledges that the Department is induced to enter into this Contract by, among other things, the professional qualifications of the Contractor. This Contract is exclusive between the Department and the Contractor. This Contract or any right or obligations hereunder may not be assigned by the Contractor, in whole or in part, to another firm without first obtaining prior permission in writing from the Department. The Department may refuse to accept any substitute Contractor for any reason.

4.11 **Right to Audit.** The Department shall have the right to have access to and audit all of the Contractor's records, books, correspondence, instructions, drawings, receipts, vouchers, memoranda and similar data relating to this Contract throughout the term and for a period of five years after final payment. The Contractor shall cooperate fully with any such audit and shall provide full access to all relevant materials. In addition, the Department or its authorized representative shall have access to the Contractor's facilities and shall be provided adequate and appropriate workspace, in order to conduct audits in compliance with this article. Failure to maintain the records required by this provision shall establish a presumption in favor of the Department for the recovery of any funds paid by the Department under the Contract for which adequate records are not available, through some fault of the Contractor, to support their purported disbursement.

4.12 **Entire Agreement.** This Contract consists of the following component parts, all of which are as fully a part of this Contract as if herein set out verbatim, or if not attached, as if attached hereto:

- (a) Contract
- (b) Contractor's Certification
- (c) Contract Bond
- (d) Standard Specifications for Road and Bridge Construction adopted January 1, 2022, as amended by the ERRATA to the Standard Specifications for Road and Bridge Construction, adopted April 1, 2022, and revised January 1, 2024, hereinafter referred to as the "Standard Specifications for Road and Bridge Construction" all of the Supplemental Specifications listed in the contract documents and those Recurring Special Provisions and Recurring Local Roads and Streets Special Provisions, adopted January 1, 2024, indicated on the Check Sheet included in the contract documents supplement the Standard Specifications for Road and Bridge Construction, the Bureau of Design and Environment (BDE) Special Provisions, indicated on the Check Sheet included in the contract documents, and the "Manual for Materials Inspection," May 19, 2023, all issued by the State of Illinois, Department of Transportation and the "National Manual on Uniform Traffic Control Devices for Streets and Highways" (11th Edition, revised December 2023) supplemented by the "Illinois Supplement to the National Manual on Uniform Traffic Control Devices for Streets and Highways"

(Revision 3, November 2021 Edition) issued by the Illinois Department of Transportation.

- (e) Supplemental Specifications
- (f) Special Provisions
- (g) Drawing
- (h) Contractor's Proposal

This Contract represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This Contract may only be amended or a provision hereof waived by the parties by written instrument executed by authorized signatories of the Department and the Contractor. In case of conflict between the terms contained in the Contract documents, those terms contained in the various Contract documents shall control in the following order of precedence.

- (1) Drawings
- (2) Special Provisions
- (3) Recurring Special Provisions checked on the Check Sheet
- (4) Bureau of Design and Environment Special Provisions checked on the Check Sheet
- (5) Supplemental Specifications
- (6) Standard Specifications
- (7) Contract
- (8) Contract Bond
- (9) Contractor's Certification
- (10) Contractor's Proposal

Note: The contract documents listed in subsection 4.12(d) are separate books that will not be furnished by the Department but shall be the responsibility of the Contractor to obtain at its own expense. The documents may be obtained from the Illinois Department of Transportation. See <http://www.dot.state.il.us/dobuisns.html>

4.13 Amendments. This Contract may only be amended or a provision hereof waived by the parties by written instrument executed by authorized signatories of the Department and the Contractor. This Contract is executed that day and year first written above.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized officers as of the dates below indicated.

Executed by the Contractor this 23rd day of July 2024.

Contractor: American Road Maintenance, Inc.

By: _____
Joseph Coghill III, President

ATTEST:

By: _____
Kyle Paulson, Secretary

Executed by the Department this ____ day of _____ 2024.

Department: City of Oakbrook Terrace

By: _____
Paul Esposito, Mayor

ATTEST:

By _____
Michael Shadley, City Clerk

FEDERAL TAXPAYER IDENTIFICATION NUMBER

Under penalties of perjury, I certify that the following is the Contractor's correct Federal Taxpayer Identification

Number: _____.

Contractor: American Road Maintenance, Inc.

By: _____
Joseph Coghill III, President

ORDINANCE NO. 24 - 25

AN ORDINANCE DESIGNATING HINSDALE BANK AND TRUST COMPANY, N.A. A DEPOSITORY IN WHICH MAY BE KEPT FUNDS OF THE CITY OF OAKBROOK TERRACE, ILLINOIS

WHEREAS, the City of Oakbrook Terrace (the “City”) is a home-rule unit of local government under Article VII, Section 6 of the 1970 Illinois Constitution and, except as limited by such Section, it may exercise any power and perform any function pertaining to its government and affairs;

WHEREAS, the Treasurer is authorized by Section 34.02 of the Code of Oakbrook Terrace, Illinois, to reinvest all City funds according to the provisions of state statute, local ordinance and the city’s investment policies;

WHEREAS, the City is authorized by Section 3.1-35-50 of the Illinois Municipal Code (65 ILCS 5/3.1-35-50) and Section 32.037 of the Code of Oakbrook Terrace, Illinois, when requested by the Treasurer, to designate one or more financial institutions as a depository in which may be kept the funds and money of the village in the custody of the Treasurer; and

WHEREAS, the office of the Treasurer is currently vacant;

WHEREAS, the City Council has authorized and directed that if office of the Treasurer is vacant, the Finance Director shall have all rights and shall exercise and perform all duties and functions exercised or performed by the Treasurer as determined in the Code of Oakbrook Terrace, Illinois, and/or the Illinois Municipal Code until such time as a Treasurer is duly appointed;

WHEREAS, the Finance Director, exercising the duties of the Treasurer, has requested that the corporate authorities designate Hinsdale Bank and Trust Company, N.A. as a depository in which may be kept the funds and money of the City in the custody of the Treasurer; and

WHEREAS, in the opinion of the City Administrator and with the concurrence of the City Council the services to be provided by Hinsdale Bank and Trust Company, N.A. by their nature are not adaptable to award by competitive bidding; and, therefore, it is advisable, necessary and in the public interest that the City waive advertising for competitive bids, waive the procedure prescribed for the submission of competitive bids and authorize the execution of a Resolution Designating Public Depository and Authorizing Withdrawal of Public Moneys and a New Account Information – Business Form with Hinsdale Bank and Trust Company, N.A.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the city council of the City of Oakbrook Terrace, DuPage County, Illinois:

Section 1: The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: The corporate authorities of the City deem it to be advisable, necessary and in

the best interests of the City and its residents to designate Hinsdale Bank and Trust Company, N.A. as a depository in which may be kept the funds and money of the City in the custody of the Treasurer, provided that Hinsdale Bank and Trust Company, N.A. complies with the requirements of the Public Funds Investment Act (30 ILCS 235/0/01 *et seq.*) and further provided that the amount of all such deposits not collateralized or insured by an agency of the federal government shall not exceed 75% of the capital stock and surplus of the designated depository.

Section 3: The City Council hereby concurs with the Determination of the City Administrator, attached hereto marked as Exhibit “A” and made a part hereof, that the services to be provided by Hinsdale Bank and Trust Company, N.A. by their nature are not adaptable to award by competitive bidding and, therefore, it is hereby determined that it is advisable, necessary and in the public interest that the City waive advertising for competitive bids, waive the procedure prescribed for the submission of competitive bids for a contract to deposit public funds at Hinsdale Bank and Trust Company, N.A.

Section 4: Provided that Hinsdale Bank and Trust Company, N.A. executes and delivers to the City the Public Funds Depository Certification, attached hereto marked as Exhibit B and made a part hereof, and hereby authorize the execution by the Mayor of a Resolution Designating Public Depository and Authorizing Withdrawal of Public Moneys and a New Account Information – Business Form with Hinsdale Bank and Trust Company, N.A., attached hereto marked as Exhibit “C” and made a part hereof, with such insertions, omissions and changes as shall be approved by the Mayor, the execution of such documents being conclusive evidence of such approval; and the City Administrator is hereby authorized and directed to execute, and the City Clerk is hereby authorized and directed to attest, countersign and deliver such documents, as may be necessary and proper to carry out, give effect to and consummate the transactions contemplated herein.

Section 5: The Finance Director, exercising and performing the duties of the Treasurer, is hereby authorized to reinvest funds and money of the City in the custody of the City’s Finance Department with Hinsdale Bank and Trust Company, N.A. and is authorized on behalf of the City to establish one or more accounts with Hinsdale Bank and Trust Company, N.A., their successors and assigns for the purpose of purchasing, investing in, or otherwise acquiring, selling, possessing, transferring, exchanging, pledging, or otherwise disposing of or realizing upon, and generally dealing in and with any and all forms of securities in which the City is authorized to invest under the Public Funds Investment Act (30 ILCS 235/0/01 *et seq.*) and is hereby authorized to do, and generally to do and take all action necessary in connection with the account.

Section 6: Hinsdale Bank and Trust Company, N.A. shall continue as a depository of the funds and money of the City in the custody of the Finance Director, exercising and performing the duties of the Treasurer, until ten (10) days after the corporate authorities of the City have designated a new depository and the depository has qualified under the requirements of the Public Funds Investment Act (30 ILCS 235/0/01 *et seq.*).

Section 7: No funds and money of the City in the custody of the Finance Director, exercising and performing the duties of the Treasurer, shall be deposited with any financial institution which does not comply with the requirements of the Public Funds Investment Act (30 ILCS 235/0/01 *et seq.*) or after being deposited with a financial institution that complied with the

requirements of the Public Funds Investment Act (30 ILCS 235/0/01 *et seq.*), remain on deposit with any financial institution which thereafter does not comply with the requirements of the Public Funds Investment Act (30 ILCS 235/0/01 *et seq.*).

Section 8: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, expressly repealed.

Section 9: This ordinance shall be in full force and effect upon its passage and approval by a vote of two-thirds (2/3) of the members of the corporate authorities holding office and publication in accordance with law.

ADOPTED this 23rd day of July 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYES: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 23rd day of July 2024.

Paul Esposito, Mayor of the City of Oakbrook Terrace, DuPage County, Illinois

ATTESTED and filed in my office, this 23rd day of July 2024.

Michael Shadley, Clerk of the City of Oakbrook Terrace, DuPage County, Illinois

EXHIBIT "A"
Determination of the City Administrator

Because the professional services necessary for public funds depository services by their nature are not adaptable to award by competitive bidding, I hereby determine that the requirements to be met and the means and methods to be used in procuring the professional services shall be by the negotiation of a contract for the deposit of public funds with the recommended public funds depository and approval of the public funds depository by the city council. I further determine that it is advisable, necessary and in the public interest that the City waive advertising for competitive bids and waive the procedure prescribed for the submission of competitive bids for public funds depository services.

James D. Ritz, City Administrator

EXHIBIT "B"**PUBLIC FUNDS DEPOSITORY CERTIFICATION**

The assurances hereinafter made by the Hinsdale Bank and Trust Company, N.A. (the "Public Funds Depository") are each a material representation of fact upon which reliance is placed by the City of Oakbrook Terrace, Illinois, in entering into the contract to deposit public funds with the Public Funds Depository. The City of Oakbrook Terrace, Illinois, may terminate the contract to deposit public funds if it is later determined that the Public Funds Depository rendered a false or erroneous assurance.

I, Richard Eck, hereby certify that I am the President of Hinsdale Bank and Trust Company, N.A. and as such, hereby represent and warrant to the City of Oakbrook Terrace, Illinois, a municipal corporation, that the Public Funds Depository and its shareholders holding more than five percent (5%) of the outstanding shares of the corporation, its officers and directors are:

- (A) Not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
- (B) Not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or 33E-4 (bid-rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4); and
- (C) Not in default, as defined in 5ILCS 385/2, on an educational loan, as defined in 5ILCS 385/1.

In addition, the Public Funds Depository hereby represents and warrants to the City of Oakbrook Terrace, Illinois, that:

- (D) The Public Funds Depository, pursuant to 30 ILCS 580/1 *et seq.* ("Drug-Free Workplace Act"), will provide a drug-free workplace by:
 - (1) Publishing a statement:
 - a. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the Public Funds Depository's workplace;
 - b. Specifying the actions that will be taken against employees for violations of such prohibition;
 - c. Notifying the employee that, as a condition of employment on such contract, the employee will:
 - i. Abide by the terms of the statement;
 - ii. Notify the Public Funds Depository of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
 - (2) Establishing a drug-free awareness program to inform employees about:

- a. The dangers of drug abuse in the workplace;
 - b. The Public Funds Depository's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance program; and
 - d. The penalties that may be imposed upon employees for drug violations;
- (3) Making it a requirement to give a copy of the statement required by Subsection (D)(1) to each employee engaged in the performance of the contract, and to post the statement in a prominent place in the workplace;
 - (4) Notifying the City within ten (10) days after receiving notice under paragraph (D)(1)c.ii. from an employee or otherwise receiving actual notice of such conviction;
 - (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5;
 - (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place;
 - (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section;
- (E) The Public Funds Depository has not excluded and will not exclude from participation in, denied the benefits of, subjected to discrimination under, or denied employment to any person in connection with any activity funded under the contract on the basis of race, color, age, religion, national origin, disability or sex;
 - (F) The Public Funds Depository, at the time the Public Funds Depository submitted a bid on this contract, had an Illinois Department of Human Rights pre-qualification number or had a properly completed application for same on file with the Illinois Department of Human Rights, as provided for in 44 Illinois Administrative Code 750.210;
 - (G) No City officer, spouse or dependent child of a City officer, agent on behalf of any City officer or trust in which a City officer, the spouse or dependent child of a City officer or a beneficiary is a holder of any interest in the Public Funds Depository; or, if the Public Funds Depository's stock is traded on a nationally recognized securities market, that no City officer, spouse or dependent child of a City officer, agent on behalf of any City officer or trust in which a City officer, the spouse or dependent child of a City officer or a beneficiary is a holder of more than one percent (1%) of the Public Funds Depository, but if any City officer, spouse or dependent child of a City officer, agent on behalf of any City officer or trust in which a City officer, the

spouse or dependent child of a City officer or a beneficiary is a holder of less than one percent (1%) of such Public Funds Depository, the Public Funds Depository has disclosed to the City in writing the name(s) of the holder of such interest;

- (H) No officer or employee and no spouse or immediate family member living with any officer or employee of the City has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the Public Funds Depository in violation of Section 30.33 of the Code of Oakbrook Terrace Illinois;
- (I) The Public Funds Depository has not given to any officer, employee, spouse or immediate family member living with any officer or employee of the City any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of Section 30.33 of the Code of Oakbrook Terrace Illinois.
- (J) Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Public Funds Depository and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.
- (K) During the performance of the contract to deposit public funds, the Public Funds Depository shall:
 - (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2) If it hires additional employees in order to perform the contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit, and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 - (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or

ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Public Funds Depository's obligations under the Illinois Human Rights Act and the Illinois Department of Human Rights Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Public Funds Depository in its efforts to comply with such Act and Rules and Regulations, the Public Funds Depository will promptly so notify the Illinois Department of Human Rights; and the City and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(5) Submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the City, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) Permit access to all relevant books, records, accounts and work sites by personnel of the City and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) Include verbatim or by reference provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed so that such or provisions of the contract will be binding upon such subcontractor. In the same manner as with other provisions of the contract, the Public Funds Depository will be liable for compliance with applicable provisions of this clause by such subcontractor; and further it will promptly notify the City and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the Public Funds Depository will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

In the event of the Public Funds Depository's non-compliance with the provisions of this Equal Employment Opportunity clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the Public Funds Depository may be declared ineligible for future contracts or subcontracts with the City; and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

(L) The Auditor has and will have in place and will enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105(A)(4).

(M) The Public Funds Depository shall not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this subparagraph, the term “segregated facilities” means any waiting rooms, work areas, restrooms and washrooms, cafeterias and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. The Public Funds Depository shall (except where he has obtained identical certifications from proposed subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of subcontracts or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Employment Opportunity clause, and that it will retain such certifications in its files.

(N) The Public Funds Depository has disclosed and is under a continuing obligation to disclose to the City, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or which would prohibit the Public Funds Depository from having or continuing the contract, including those which may conflict in any manner with any of the Public Funds Depository’s obligations under this contract. The Public Funds Depository shall not employ any person with a conflict to perform under this contract. A conflict of interest exists if:

(1) Shareholder, director, officer member or partner of the Public Funds Depository (i) holds an elective office in City; (ii) is an appointed officer or employee of the City;

(2) A City officer, spouse or dependent child of a City officer, agent on behalf of any City officer or trust in which a City officer, the spouse or dependent child of a City officer or a beneficiary is a holder of any interest in the Contractor; or, if the Public Funds Depository’s stock is traded on a nationally recognized securities market, that no City officer, spouse or dependent child of a City officer, agent on behalf of any City officer or trust in which a City officer, the spouse or dependent child of a City officer or a beneficiary is a holder of more than one percent (1%) of the Public Funds Depository, but if any City officer, spouse or dependent child of a City officer, agent on behalf of any City officer or trust in which a City officer, the spouse or dependent child of a City officer or a beneficiary is a holder of less than one percent (1%) of the Public Funds Depository, the Public Funds Depository has disclosed to the City in writing the name(s) of the holder of such interest.

If any certification made by the Public Funds Depository changes, the Public Funds Depository shall notify the City of Oakbrook Terrace, Illinois, in writing within seven (7) days.

Dated: July ____, 2024

Public Funds Depository: Hinsdale Bank and Trust Company,
N.A.

By: _____
Richard Eck, President

STATE OF ILLINOIS)
) ss.
COUNTY OF _____)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Richard Eck, known to me to be the President of Hinsdale Bank and Trust Company, N.A., appeared before me this day in person and, being first duly sworn on oath, acknowledged that he executed the foregoing certification as his free act and deed.

Dated: July ____, 2024

Notary Public

EXHIBIT "C"

Ordinance No. 24 - 25

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING
WITHDRAWAL OF PUBLIC MONEYS**

For Wintrust Financial Corporation and its affiliates, including Barrington Bank & Trust Company, N.A.; Beverly Bank & Trust Company, N.A.; Crystal Lake Bank & Trust Company, N.A.; Hinsdale Bank & Trust Company, N.A.; Lake Forest Bank & Trust Company, N.A.; Libertyville Bank & Trust Company, N.A.; Northbrook Bank & Trust Company, N.A.; Old Plank Trail Community Bank N.A.; St Charles Bank & Trust Company, N.A.; Schaumburg Bank & Trust Company, N.A.; State Bank of The Lakes N.A.; Town Bank N.A.; Village Bank & Trust N.A.; Wheaton Bank & Trust Company, N.A.; Wintrust Bank N.A.

DATE:

TO: NAME AND ADDRESS OF FINANCIAL INSTITUTION Hinsdale Bank and Trust Company, N.A. A Wintrust Community Bank 25 East First Street Hinsdale, IL 60521 (630) 323-4404	FROM: NAME AND ADDRESS OF PUBLIC DEPOSITOR *
--	--

**Under the Governing Public Depositor of:
State of:**

IT IS RESOLVED THAT:

Hinsdale Bank and Trust Company, N.A. (the "Financial Institution"), qualified as a public depository under state law, is hereby designated as a depository in which the funds of this Public Depositor may from time to time be deposited. The following described officers referred to below as "Authorized Signer(s)" and whose names and signatures appear below, are authorized for and on behalf of the Public Depositor to have the following indicated powers as contained in this Resolution:

- Open and maintain account(s);
- Make deposits to the account(s);
- Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable or belonging to the Organization by writing, stamp, or other mean permitted by this Resolution without designation of the person endorsing;
- Make withdrawals from the account(s) in any manner permitted by the account(s);
- Transfer funds from the account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Organization.
- Approve, endorse, guarantee and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft or order for the payment of money whether drawn by the Organization or anyone else and guarantee the payment of any negotiable instrument, check, draft or order for the payment of money.
- Delegate to others the authority to approve, endorse, guarantee and identify the endorsement of any payee or endorser on any negotiable instrument, check, draft or order for the payment of money and to guarantee the payment of any such negotiable instrument, check, draft or order for payment of money.
- Lease a Safe Deposit Box(es) with Financial Institution, make inspections of, deposits to and removals from box(es) and exercise all rights and be subject to all responsibilities under the Agreement.
- Enter into Night Depository Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.
- Apply for, receive and utilize debit cards, or other access devices to exercise those powers authorized by this Resolution or other Resolutions then in effect.
- All Signers can may enter into a Treasury Management Agreement with Financial Institution, and exercise all rights and be subject to all responsibilities under the Agreement.

RESOLUTION APPLIES TO (check all that apply):

ALL ACCOUNTS SPECIFIC ACCOUNTS:

SCHEDULE I ATTACHED ADDITIONAL SIGNER ADDENDUM ATTACHED

NAME	SIGNATURE	SIGNATURE STAMP (if applicable)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

SIGNATURE CERTIFICATION

This is to Certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of Public Depositor at an open legal meeting and said resolutions are now in full force and effect.

Signed by:

DESIGNATED REPRESENTATIVE Date

The undersigned member of the governing body not authorized to sign orders or checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Signed by:

DESIGNATED REPRESENTATIVE Date

IT IS FURTHER RESOLVED AS FOLLOWS, the Entity certifies to the Financial Institution that:

- Each of the Authorized Signers whose signature appears above may sign without the other(s);
- All items deposited with prior endorsements are guaranteed by the Entity;
- All items not clearly endorsed by the Entity may be returned to the Entity by the Financial Institution or, alternatively, the Financial Institution is granted a power of attorney in relation to any such item to endorse any such item on behalf of the Entity in order facilitate collection;
- Financial Institution shall have no liability for any delay in presentment or return of any negotiable instrument or other order for the payment of money, that is not properly endorsed;
- Financial Institution is directed and authorized to act upon and honor any withdrawal or transfer instructions issued and to honor, pay and charge to any depository account or accounts of the Entity, all checks or orders for the payment of money so drawn when signed consistent with this Resolution without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the check or the order for the payment of the money involved, whether such checks or orders for the payment of money payable to the order of, or endorsed or negotiated by any one or more of the Authorized Signers signing them or such party in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation of any one or more Authorized Signers signing them or of any other such party or not;
- Financial Institution shall be indemnified for any claims, expenses or losses resulting in honoring of any signature certified or refusing to honor any signature not so certified; and
- Notwithstanding any modification or termination of the power of any Authorized Signer of the Entity, this Resolution shall remain in full force and bind the Entity and its legal representatives, successors, assignees, receivers, trustees or assigns until written notice to the contrary signed by, or on behalf of, the Entity shall have been received by the Financial Institution, and that receipt of such notice shall not affect any action taken by the Financial Institution prior to receipt of such notice in reliance on this Resolution.
- The Financial Institution is authorized to honor facsimile and other non-manual signatures and may honor and charge the Public Depositor for all negotiable instruments checks, drafts, and other orders for payment of money drawn in the name of the Public Depositor, on its regular accounts including an order for electronic debit, whether by electronic tape or otherwise, regardless of by whom or by what means the facsimile signature or other non-manual signature may have been affixed, or electronically communicated if such facsimile signature resembles the specimen affixed above, regardless of misuse of a specimen or no manual signature is with or without the negligence of the Public Depositor. The Public Depositor indemnifies the Financial Institution for all claims, expenses, and losses resulting from the honoring of any signature certified or refusing to honor any signature not so certified.

New Account Information - Business

Financial Institution Name and Address

Hinsdale Bank and Trust Company, N.A.
A Wintrust Community Bank
25 East First Street
Hinsdale, IL 60521
(630) 323-4404

Date: 07/11/2024

Account Information

Title of Account

Account Number:

- SCHEDULE I ATTACHED – Additional Accounts
 SCHEDULE II ATTACHED – Additional Signers

Business Entity Information

Business Name and Address

*

Phone Number:

Email Address:

ASSUMED NAME IF DBA

Signer #1

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Signer #2

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Signer #3

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Signer #4

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Signer #5

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Signer #6

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Signer #7

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Signer #8

NAME AND ADDRESS

Primary Phone:

Secondary Phone:

Email Address:

Taxpayer Identification Number Certification

Exempt payee code, if any: N/A
Exemption from FATCA reporting code, if any: N/A

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding (Notice: If you are subject to backup withholding, cross out this line), and
3. The FATCA code(s) entered on the form (if any) indicating that I am exempt from FATCA reporting is correct.

Signature

Date

Taxpayer Identification Number

Additional Terms

Prohibition Against Unlawful Internet Gambling: The bank is required to enforce a prohibition in federal law known as the Unlawful Internet Gambling Enforcement Act of 2006 (UIGEA), which prohibits commercial customers from receiving deposits or any credits into their accounts that are derived from illegal Internet gambling. By continuing to maintain an account with the bank, you agree not to engage in illegal Internet gambling, and to tell us if your account is ever used in connection with any form of Internet gambling, even if you believe that it is legal. If you don't notify us, we may deny further access to various payment methods, close your account or take other action which we believe to be necessary to comply with UIGEA.

As an officer or owner of the above named organization, have been notified that the Bank is required by regulations implementing the Unlawful Internet Gambling Act of 2006 to ensure that its commercial customers' accounts do not receive deposits or other credits derived from illegal Internet gambling. By signing below, I hereby certify that the above-named organization does not engage in an Internet gambling business of any kind, either legal or illegal, and that I or a representative of the organization will notify the bank immediately if the organization engages in an Internet gambling business at any future time.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT. To help the government fight the funding of terrorism and money laundering activities. Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

What this means for you: When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

ACKNOWLEDGMENT. By signing this document, the undersigned acknowledge that they have opened the account number listed above, and have received, understand and agree to be bound by the terms of the Account Agreement for that account. The undersigned acknowledge receipt of an Account Disclosure, a copy of the institution's Privacy Policy, and where applicable, the Funds Availability Policy and/or Electronic Fund Transfer Agreement. All signers authorize this institution to make inquiries from any consumer reporting agency, including a check protection service, in connection with this account.

X	Signature	Date	X	Signature	Date
----------	-----------	------	----------	-----------	------

X	Signature	Date	X	Signature	Date
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X	Signature	Date	X	Signature	Date
----------	-----------	------	----------	-----------	------

X	Signature	Date	X	Signature	Date
----------	-----------	------	----------	-----------	------

CITY OF OAKBROOK TERRACE)
COUNTY OF DUPAGE) ss.
STATE OF ILLINOIS)

CERTIFICATE

I, Michael Shadley, being the duly appointed and qualified City Clerk of the City of Oakbrook Terrace, DuPage County, Illinois, do hereby certify that the foregoing resolution is a true and correct copy of Ordinance No. 24 - ___ entitled:

AN ORDINANCE DESIGNATING HINSDALE BANK AND TRUST COMPANY, N.A. A DEPOSITORY IN WHICH MAY BE KEPT FUNDS OF THE CITY OF OAKBROOK TERRACE, ILLINOIS

passed and approved by the city council of the City of Oakbrook Terrace, Illinois, at a regular city council meeting properly noticed and held on the 23rd day of July 2024 and on file in my custody.

WITNESS MY HAND and the corporate seal of said City of Oakbrook Terrace this 23rd day of July 2024.

(SEAL)

Michael Shadley, Clerk of the City of Oakbrook Terrace, DuPage County, Illinois



AGENDA ACTION

JUL 23 2024

July 11, 2024

Dear Mayor Esposito and City Council,

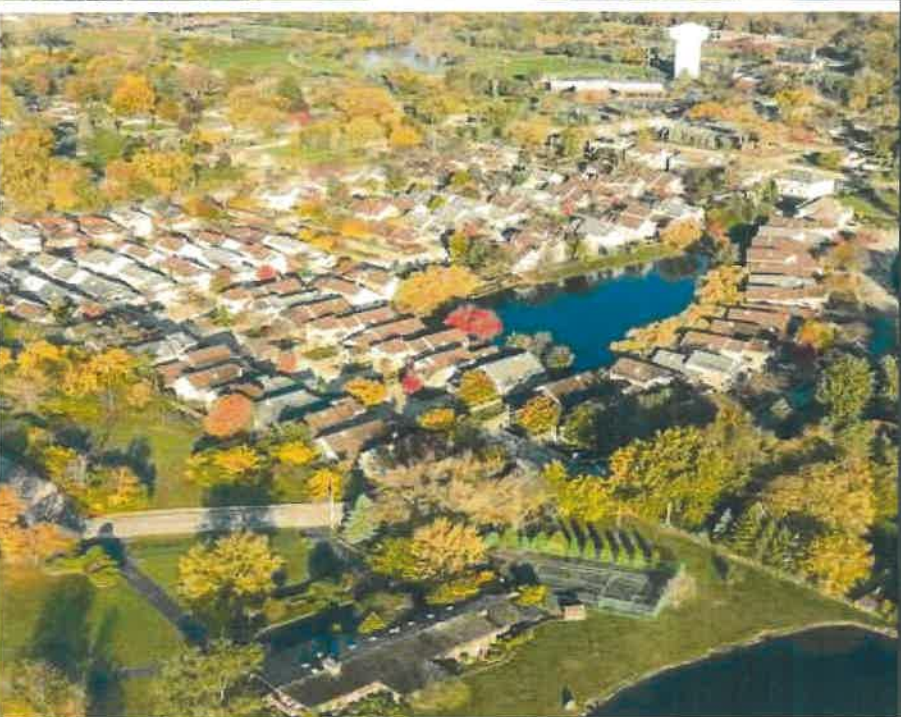
The Oakbrook Terrace Park District would like to request a fee waiver for permit fees associated with the culvert bridge project at Terrace View Park. Terrace View Park is located at 17W063 Hodges Rd. in Oakbrook Terrace. Culvert bridge improvements include removing and replacing the concrete slabs on and around the bridge, installing a retractable vehicle stop, and fabricating/installing new railings. We appreciate your consideration with this request.

If you have any questions concerning the project or the request, please do not hesitate to reach out: (630) 627-6100 or shannon@obtpd.org. Thank you!

Sincerely,

A handwritten signature in black ink, appearing to read "Shannon Elsey", is written over a light blue horizontal line.

Shannon Elsey
Executive Director
Oakbrook Terrace Park District



AGENDA ACTION

JUL 23 2024



2024
STRATEGIC
PLANNING
& GOAL
DEVELOPMENT
INITIATIVE

July 9, 2024

ACKNOWLEDGMENTS

Mayor

Paul Esposito

City Clerk

Michael Shadley

City Council

Charlie Barbari, Ward 1
Joseph Beckwith, Ward 1
Frank Vlach, Ward 2
Dennis Greco, Ward 2
Bob Rada, Ward 3
Mary Fitzgerald, Ward 3

City Administrator

Jim Ritz

City Staff

Casey Calvello, Police Chief
Amy Raffel, Assistant to the Mayor and City Administrator
Melissa Headley, Community Development Director
Craig Ward, Public Services Director

Process facilitated by Northern Illinois University Center for Governmental Studies

Mel Henriksen, MPP
Assistant Director
Northern Illinois University Center for Governmental Studies

Alli Hoebing, MPA
Research Specialist
Northern Illinois University Center for Governmental Studies



NORTHERN ILLINOIS UNIVERSITY

Center for Governmental Studies

Outreach, Engagement, and Regional Development

The City Administrator and City Council would also like to thank their community members who participated in the stakeholder feedback phase of the process. An effective strategic plan includes feedback from stakeholders to ensure that the community's evolving needs and expectations are understood.

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Document Layout: Egret & Ox Planning, LLC

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BACKGROUND

Established in 1958, the City of Oakbrook Terrace is located in DuPage County. Once a farming village known as Utopia, it officially adopted the name Oakbrook Terrace in November 1959.¹

Oakbrook Terrace is home to a diverse population of about 2,700 residents, comprising 70.5% White, 17.3% Asian, 11.5% Hispanic/Latino, 7.9% African American, and 2.2% other race/two or more races.

Nearly half of the population are college graduates, and the average median household income is approximately \$72,000². The city has access to four major highways (I-88, I-290, I-294, and I-83) and the O'Hare and Midway Airports. It is also home to over 4,000,000 square feet of office development. Notably, Oakbrook Terrace is the home of the Chicago Automobile Trade Association, the largest automobile trade association in America and the 31-story Oakbrook Terrace Tower, the tallest office building west of downtown Chicago to the Rocky Mountains.



¹ <https://www.oakbrookterrace.net/community/page/utopia-oakbrook-terrace-history>

² <https://www.oakbrookterrace.net/community/page/demographics>



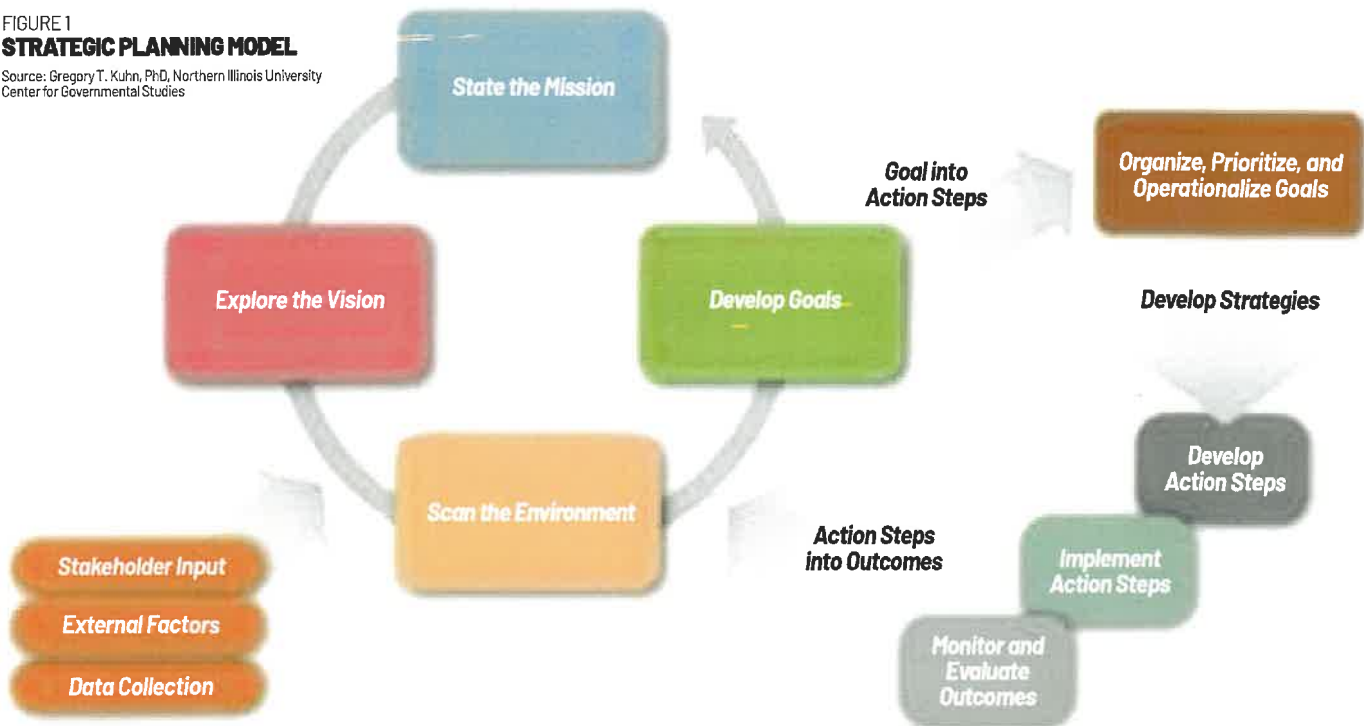
INTRODUCTION

Strategic planning is an effective way to identify and confirm an organization's vision for the future and set organizational purpose and direction by incorporating clear priorities and measurable goals. To this end, the City of Oakbrook Terrace's leadership engaged the Northern Illinois University Center for Governmental Studies (NIU-CGS) in November 2022 to facilitate its strategic planning process (Figure 1). It is also important to note that the city updated its strategic plan while concurrently updating its comprehensive land use plan. Updating both plans simultaneously enabled the city to utilize information and data interchangeably and generate a more complete guide for the city and its stakeholders. Coordinating the two processes is widely acknowledged as best practice for planning and decision making and further enhances the city's ability to grow as it desires.

From July to September 2023, the CGS team gathered internal and external stakeholder input that was shared at a leadership workshop held in September 2023. The workshop was an opportunity for senior staff and elected officials to discuss a future vision for the city and establish short- and long-term goals. It also provided a positive atmosphere to methodically and strategically determine where the city wants to go to best serve the organization and the broader community well into the coming years.

The judicious use of the city's limited resources (including financial resources and professional staff time) will be key to achieving good results. Only a limited number of goals and objectives can be managed and implemented effectively at any given time. In a very realistic sense, clear and stable priorities must be maintained if the city desires to stretch its resources as far as they can go.

FIGURE 1
STRATEGIC PLANNING MODEL
Source: Gregory T. Kuhn, PhD, Northern Illinois University
Center for Governmental Studies



PRE-WORKSHOP: INTERNAL & EXTERNAL STAKEHOLDERS STAKEHOLDER INPUT

The NIU-CGS team collected stakeholder input via focus groups in July and interviews with city leadership in August and September 2023. Themes emerging from these sessions were shared with the council and leadership staff who participated in the strategic planning leadership workshop. The stakeholder input collected as a part of the city’s strategic planning process included focus groups with the city’s internal and external stakeholders and interviews with the city’s administrative and elected leadership. NIU-CGS staff, as part of the development of the comprehensive land use plan, also disseminated and analyzed community and business surveys and a demographic and community profile. Final survey results and the demographic and community profile can be found in the city’s comprehensive land use plan and preliminary results were shared as an overview at the strategic planning leadership workshop.

FOCUS GROUPS

Focus groups are designed to be a highly interactive approach, allowing for a robust and informative conversation with and between participant. It was important to the city’s leadership and elected officials to include broad stakeholder input as part of the environmental scanning component of the strategic planning process. This stakeholder input involved analyzing internal and external factors that shape, influence, and impact the city’s activities and mission. To gain perspectives from a cross-section of stakeholders, the NIU-CGS team conducted a series of focus group sessions with community stakeholders and city staff.

A total of four in-person focus groups were conducted in July 2023 to gain stakeholder input. Each focus group ranged in number of participants, from 3 participants to 30 participants in another. Focus group participants represented the following groups:

- Residents
- Business Community
- Intergovernmental Organizations and Civic Groups
- Front- and Mid-line Staff

As a result of the focus group feedback, the facilitators identified three overarching themes presented (in no particular order) in Figure 2. The themes represent important topic areas that the city’s leadership and council considered as they went through the workshop exercises to develop short- and long-term goals. Therefore, it is not unusual to see alignment between the focus group themes and the priority areas identified as part of the entirety of the process. Please see Appendix A for a full summary of all focus group questions and aggregated responses for each theme.

INTERVIEWS

Interviews with city leadership allow the facilitators to gain perspective by building a balanced and informed view of the city, from each stakeholder’s unique vantage point. Individual interviews were offered to all elected officials and administrative leadership in August and September of 2023. These important conversations helped CGS to understand priorities and opportunities for the city. Several themes emerged and were also shared at the workshop:

- Evaluate annexing unincorporated area.
- Continue to improve intergovernmental (IGO) partnerships (e.g., school and park districts).
- Create and foster a true downtown in the city.
- Continue to focus on revitalization of dilapidated or dated business areas.
- Plan proactively, not reactively.
- Improve internal communication and continued transparency.
- Continue to keep public safety central to quality of life in Oakbrook Terrace.

FIGURE 2
FOCUS GROUP FEEDBACK



COMMUNICATION AND OUTREACH



STRATEGIES TO IMPROVE CONNECTIVITY AND ADDRESS TRAFFIC FLOW CHALLENGES



ORGANIZATIONAL EVALUATION AND ADVANCEMENT



DISCUSSIONS & EXERCISES

LEADERSHIP WORKSHOP

After all of the stakeholder input had been gathered and analyzed, the City of Oakbrook Terrace's elected and appointed leadership gathered for a strategic planning workshop in September 2023 to discuss a future vision for the city and establish short- and long-term goals. The workshop facilitators utilized a group discussion approach called 'Nominal Group Technique' where the facilitator assured participants equal opportunities to speak and share opinions. During the workshop discussions, individuals had the opportunity to generate and share their ideas, as well as participate in small and large group activities allowing them to weigh alternatives and refine their thinking through dialogue. As ideas were shared and debated, the group worked steadily toward a consensus regarding the city's purpose, future directions, goals, and priorities.

LEADERSHIP WORKSHOP:
INTRODUCTIONS & BIG IDEAS FOR THE CITY

Participants were asked to introduce themselves and share their name, department or council role, and the length of time they had served in their role in the city. Next, they engaged in an icebreaker exercise titled, "Garage Sale." Workshop participants collected an item from the "garage sale" table that represented an issue or important initiative they thought the city should focus on in the next 12 months as part of the strategic plan. The exercise was designed to stimulate conversation and help participants describe or identify an important strategic issue or topic that will shape or impact the city's future. This was a brainstorming exercise. No evaluative or judgmental debate was permitted during this session. Figure 3 is a word cloud summary of those answers.

LEADERSHIP WORKSHOP:
VISIONING FOR THE FUTURE

The city's leadership next participated in a visioning exercise to describe the desired future direction of the city by answering the following question: "If you left Oakbrook Terrace and the community and didn't return for 10-15 years, what do you hope you would see, or think you would see when you returned?" Participants were asked to think about their ideas ahead of time and be ready to share them with the group during the workshop. Responses are listed in Figure 4.



FIGURE 3
GARAGE SALE ICEBREAKER
IMPORTANT ISSUE OR INITIATIVE THAT THE CITY SHOULD FOCUS ON

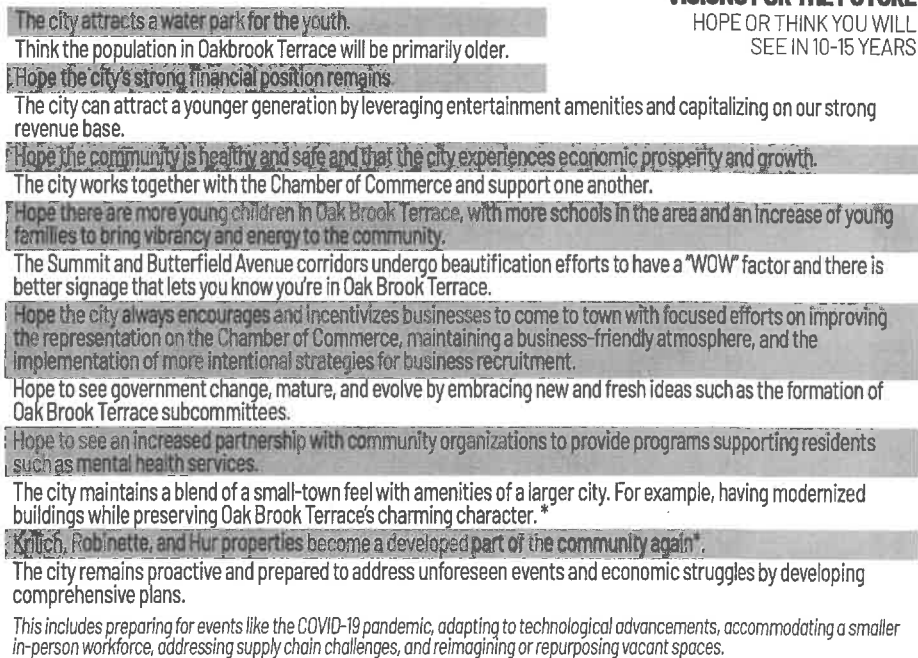


FIGURE 4
VISIONS FOR THE FUTURE
HOPE OR THINK YOU WILL SEE IN 10-15 YEARS



ENVIRONMENTAL SCANNING PART I: SURRENDER OR LEAD EXERCISE

LEADERSHIP WORKSHOP

Participants were introduced to a leadership exercise entitled "Surrender or Lead." Participants were asked, in small groups, to respond to a series of structured questions to reveal hopes, perspectives, opportunities, and possible challenges and barriers based on the collective view of each group. Common themes throughout the groups are listed below and a full list of Surrender or Lead exercise responses can be found in Appendix B.

SURRENDER OR LEAD THEMES:

- Targeted economic development
- Increased revenue
- Public safety is a continued priority
- Strong sense of community
- Proactive planning and implementation

ENVIRONMENTAL SCANNING PART II: LARGE GROUP SWOC ANALYSIS

LEADERSHIP WORKSHOP

The next step of the strategic planning workshop involved reviewing and accounting for the internal and external factors present in the environment that can potentially influence the city, both negatively and positively. Workshop participants were asked to identify the city's strengths (S) and weaknesses (W). In what areas does the city regularly excel, and in what areas are there difficulties or shortcomings in terms of expertise, resources, training, etc.? What opportunities (O) are on the horizon that can be used to the city's advantage? Conversely, what trends or challenges (C) lie ahead that would be obstacles or hindrances? These elements could include both internal and external factors, conditions, trends, regulations, agencies, resources, etc. The most frequently mentioned responses to the exercise are provided in Figure 5. For a full list of S.W.O.C. analysis responses, see Appendix C.

FIGURE 5
SWOC SUMMARY DIAGRAM
 CITY OF OAKBROOK TERRACE SWOC ANALYSIS RESPONSES



NOMINAL GROUP GOAL IDENTIFICATION

With the preceding discussion sessions and exercises acting as a sound foundation for goal setting, the next exercise provided time for a healthy group discussion and development of goals and/or objectives needed to achieve the future visions as expressed by workshop participants.

Participants worked in the same small groups from the Surrender or Lead exercise. Each group was allotted time to develop and then report out the three or four important goals they thought the city should accomplish. Groups were asked to create goals using two timeframes; short-term goals (which could be accomplished in the next one to three years), as well as those that would be considered long-term goals (four- to eight-year timeframe). Each workgroup then shared their short- and long-term goals with the larger group for feedback and discussion. Goals could be highly specific or general.

Open Group Discussion and Consolidation of Goals or Objectives

This final phase of the discussion served as the forum for council members and staff to discuss, refine, and compare the ideas and goals offered by each participant. Participants gave their opinions and further explained the fit, ideas, and policy outcomes expressed in the goals and discussed if additional goals were needed. In total, the group developed 10 short-term goals and 6 long-term goals that were prioritized after the workshop.



STRATEGIC GOAL RANKING & PRIORITIZATION

POST-WORKSHOP

Workshop participants were asked to delineate, via a post-workshop online ranking exercise, which goals should be given the highest priority. The workshop participants were provided an online ranking tool where point values were assigned to each goal in both the short- and long-term categories. The calculation of goal prioritization consisted of “forced ranking” where the ranking of each identified goal is calculated as the average of the rankings given by all participants. For example, if a goal was given scores of 2, 5, 6, 6, 1, 2, and 3, the average total would be 3.57. **The lower the score, the higher the priority.**

The following illustration presents a dashboard of High, Medium, and Lower priority levels for all the strategic goals developed based on the consensus ranking exercise (Figure 6). The goal priority dashboard demonstrates the most important strategic goals, tasks, and objectives for the city to address in the months and years ahead.

FIGURE 6
2023 CITY OF OAKBROOK TERRACE GOAL PRIORITY DASHBOARD
 SHORT-TERM GOALS

SHORT-TERM GOALS	PRIORITY LEVEL	COMP PLAN ALIGNMENT
ST1: Support employee retention and recruitment initiatives. - Pathways for part-time staff to become full-time staff - Improved internal communication between all city staff - More defined job roles and duties	High	-
ST2: Proactively enhance current revenue streams and continuously evaluate new revenue and economic development opportunities. - Investigate grant funding opportunities - Explore redevelopment opportunities for buildings with high-vacancy rates - Build relationships with the business community - Focus on tourism dollars from the hotels in the area	High	Objectives 2.1, 2.3, 2.5, 8.1
ST3: Create development/beautification plans for each business corridor within city limits.	High	Objective 8.2
ST4: Improve connectivity and walkability helping to ensure public safety. - Develop a plan to restrict traffic flow through residential areas - Improve walkability throughout the city, including business sectors and residential communities	Medium	Objective 3.2
ST5: Improve outreach and external communications by providing more involvement opportunities for the community. - Increase community engagement through special events, programs, and the development of City Council subcommittees - Evaluate and/or increase communication avenues to ensure residents have up to date information and a cohesive message from the city	Medium	Objectives 1.5, 8.3, 8.4
ST6: Provide opportunities for the business community to meet regularly possibly in partnership with the Chamber.	Medium	Objective 2.6
ST7: Continue to explore additional Police Department staffing and expansion of resources. - Consider additional staff for the Detective Division - More funding for training, live-feed cameras in schools (possibly grant funding available)	Lower	-
ST8: Develop a formal plan/policy for how to regulate video gambling and gaming in the community.	Lower	-
ST9: Expand technological capabilities and efficiency by investing in information technology infrastructure.	Lower	-
ST10: Create networking opportunities for intergovernmental partners in the city and surrounding communities.	Lower	Objective 8.2



STRATEGIC GOAL RANKING & PRIORITIZATION POST-WORKSHOP

FIGURE 6
2023 CITY OF OAKBROOK TERRACE GOAL PRIORITY DASHBOARD
LONG-TERM GOALS

LONG-TERM GOALS	PRIORITY LEVEL	COMP PLAN ALIGNMENT
LT1: Implement strategies identified in the development/beautification plans for each business corridor within city limits.	High	Objective 8.1
LT2: Develop a formal succession plan for the city to help maintain staffing. - Cross-training and mentorship to create efficiency and strong leadership skills - Share pathways for growth, promotion, and leadership - Consider turnover rate due to retirements	High	-
LT3: Focus on larger-scale projects such as annexation and development of the city's open lands. - Consider the Robinette property as a waterpark for youth, develop the Krilich and Hur properties	High	Objective 1.2
LT4: Continue to invest in capital improvements/projects by building water infrastructure through the business and residential sectors.	Medium	-
LT5: Create a unique city center/downtown area to unite the community.	Lower	Objectives 1.3, 4.3, 7.1, 7.2
LT6: Explore the creation of one park district in Oakbrook Terrace.	Lower	Objectives 4.1, 4.2



STRATEGIC PRIORITY AREAS

Based on an evaluation of the entire process, including interviews, focus groups, discussions at the workshop, and the goals developed, three high-level strategic priority areas were identified. Strategic priority areas represent larger themes that encompass all the strategic goals. Strategic priority areas can change slightly from one strategic planning process to the next. These priority areas highlight the activities and initiatives that the city will focus on in both the short and long term. The priority areas identified are illustrated in Figure 7 followed by definitions of each area. Goal alignment and focus group related data by priority area can be found in Appendix D.

FIGURE 7
2023 CITY OF OAKBROOK STRATEGIC PRIORITY AREAS

PROACTIVE COMMUNITY AND ECONOMIC DEVELOPMENT



The City of Oakbrook Terrace's central location lends itself to a bustling business district and a revitalized shopping district. Focusing on the revitalization and reconstruction of these key areas will be key to achieving the city's economic development goals, including the commitment to assisting existing businesses and recruiting new businesses that will complement and diversify the city's business mix. The city can focus on areas of growth and expansion by employing tools that will retain and attract businesses. Increased tourism and enhanced quality of life can also be achieved as outcomes of successful business and economic growth.

COMMUNITY ENGAGEMENT AND OUTREACH



One challenge for community leadership and staff is to have meaningful engagement and communication with the many different stakeholders they represent. Whether it is listening to the needs of residents and businesses, sharing a cohesive message, improving the city's image, or ensuring up-to-date information is available to stakeholders via multiple avenues, engagement is a high priority for city staff and elected officials. Understanding and sharing what makes Oakbrook Terrace unique to current and potential residents, businesses, and tourists is an important component of marketing and branding the community, thus achieving a more united Oakbrook Terrace.

ORGANIZATIONAL ADVANCEMENT



To sustain or advance the quality of services the city provides, it is important to address organizational needs. These needs may range from infrastructure, workforce, and staffing to technology and software which help the city stay current and serve its residents and businesses efficiently. Evaluating recommendations of the strategic planning process can help the city assess these areas on a consistent basis. As the demographics shift and change, it will be imperative for leadership to evaluate needed policy and community implications and proactively plan for the future.

CONCLUSION

The value of the strategic planning process will only be realized if this report is used as an active working guide for both the Oakbrook Terrace City Council and staff. This document captures the content of the discussions and assists the city's leaders in developing implementation plans for their high-priority goals. It is recommended that the city continue to undertake a regular review of the strategic plan, its goals, and implementation schedule to identify the need for updates or modifications so the entire city consistently recognizes and meets changes in community needs and expectations.

In the City of Oakbrook Terrace's ever evolving operating environment, adapting to changes in demographics, community trends, technology advancements, and best practices, among others, will be key. The strategic plan is meant to be a road map for the city with the flexibility to adapt to those changes.

What is apparent from the exchange of ideas and dialogue during the environmental scanning and strategic planning workshop is that the city is fortunate to have progressive leadership and a management team that is looking ahead and committed to strategic thinking and planning.

We wish you well with the ambitious years that lie ahead.


Melissa Henriksen


Alli Hoebing

NIU-CGS Project
Coordinators and
Session Facilitators



APPENDIX

A: Focus Group Feedback	A2
B: Surrender or Lead Exercise Responses	A4
C: SWOC Analysis Responses	A5
D: Strategic Priority Areas	A7



Appendix A: Focus Group Feedback

SUMMARY

One of the key analytical techniques used for focus group notes is an analyst's search for key phrases, words, or terms that emerged during the focus group sessions, a process known as **coding**. Coding is done by analysts' individual readings of the data, followed by key term searches. The words and phrases listed below are the results of the study team's analysis of the collected focus group notes. At a glance, the reader can discover what terms were used or referred to most frequently in the feedback notes. Using individual analyst's coding, the researcher identifies terms that recur across groups and across questions. The results reveal and highlight key topics or issues that should be weighed and considered when proceeding with strategic planning discussions.

The information that follows is a summary of key themes and topics that emerged during the exploratory focus group sessions. The focus group sessions served as a primer for the strategic planning process. The information that is presented in this summation was designed to add **exploratory and thematic information** for the council and leadership staff to consider during the strategic planning workshop.

The same exploratory focus group discussion questions were asked to each focus group and are listed below:

1. How would you describe the City of Oakbrook Terrace to a stranger or someone who doesn't live or work here?
2. If you left Oakbrook Terrace tomorrow, and didn't return for 10-15 years, what do you think you'll see, or what do you hope you'll see, when you return?
3. What do you like best about Oakbrook Terrace? Related to that, what are the strengths or greatest assets of the city?
4. Conversely, can you identify areas or topics in need of attention or improvement? Related to that, what are the weaknesses or greatest needs for Oakbrook Terrace? Challenges?
5. What are or *should be* the top priorities for Oakbrook Terrace over the next three to five years?
6. If you could change or initiate one key item or thing about Oakbrook Terrace, what would it be?

Overall Themes Based on All Focus Group Feedback

COMMUNICATION AND OUTREACH

- Increased communication and outreach from elected officials and city government to residents in their wards.
 - Include a boundary map of Oakbrook Terrace in Terrace Leaves newsletter
- Better communication with the business community – learn what their goals are, possibly establish a business commission.
- Utilize the city’s large volunteer base to engage younger residents.
 - Communicate with volunteers more than only mailing them a form letter invitation
- Promote pride in the community by continuing to improve the city’s image and creating a new chapter.
 - Focus group suggestion, city gets its own zip code
- Continuous internal communication to strengthen and build interdepartmental relationships.
 - Clearly define job roles
 - Increase efficiency in training and cross-training
- Strengthen the city’s connection with the school district and the park district.
 - Possibly create an intergovernmental taskforce
 - Collaborate, communicate, coordinate upcoming events and marketing

IMPROVE CONNECTIVITY AND ADDRESS TRAFFIC FLOW CHALLENGES

- Keep and reinforce safety.
 - Lessen the opportunities for cut-through traffic
 - Re-addition of Red Light Cameras to increase safety
 - Create safer entrances and exits to the city for inbound and outbound traffic along Summit Avenue and Butterfield Road
- Improve walkability and connectivity.
 - Increase the number of sidewalks along busy streets
 - Create walking paths to schools
- Annex and incorporate the unincorporated areas.
 - Reexamine/reconfigure the city’s boundary lines and annexation of the highlands
- Make improvements to the city’s mass transit options.
 - Possibly the addition of shuttles, commuter line, additional transportation options

ORGANIZATIONAL EVALUATION AND ADVANCEMENT

- Introduce and improve good governance controls (a system of checks and balances).
- Evaluate compensation packages at regular intervals.
- Increase manpower to ensure staffing levels are adequate.
- Maintain up-to-date technology to improve efficiency.
- Maintain financial stability.
 - Identify long-term revenue streams
- Evaluate infrastructure needs within the city.
 - Focus group suggestion: city provides water to the Berkshire subdivision

Appendix B: Surrender or Lead Exercise Responses

The **bolded** and underlined sections are key phrases that each group provided in response to the Surrender or Lead exercise's open-ended questions and prompts during the leadership workshop.

Group 1:

1. We want to encourage economic growth, but maintain strong sense of community identity.
2. The two most important things to focus on are maintaining existing revenue streams and creating new revenue streams through economic development because it continues to make Oak Brook Terrace a great place to live, work and play.
3. If it weren't for the dedicated staff and public officials, we wouldn't be able to meet any of our goals.
4. We need to finally improve Summit Avenue corridor through targeted development.
5. Loss of any significant revenue streams will have the biggest impact on the city in the coming two to three years.

Group 2:

1. We want to create a unique city center, but landlocked and location, need to raise money and develop.
2. The two most important things to focus on are communications and knowledge and changing technology because we can't accomplish our goals of to grow, thrive and care for our residents.
3. If it weren't for a diverse business community mix, we would not be fiscally solvent.
4. We need to finally develop a proactive approach to the development and implementation of City goals and the development of strong leaders.
5. Planned development, encompassing revenue, aesthetics, technology, and health and safety will have the biggest impact on the city in the coming two to three years.

Group 3:

1. We want to develop properties, but there are many roadblocks.
2. The two most important things to focus on are public safety and financial security because it is the backbone of a great city.
3. If it weren't for the State of Illinois, we would not have to be so proactive.
4. We need to finally think proactively.
5. The consequences of loving the red light cameras will have the biggest impact on the city in the coming two to three years.

Appendix C: S.W.O.C. Analysis Responses

ENVIRONMENTAL SCANNING PART II – LARGE GROUP S.W.O.C. ANALYSIS

Figure 8. City of Oakbrook Terrace Leadership S.W.O.C. Analysis Responses – Full List
 Statements that include an asterisk (*) indicate the idea was repeated or agreed with by other participants.

Internal

STRENGTHS	WEAKNESSES
<ul style="list-style-type: none"> • City Council is open and approachable • Financial stability <ul style="list-style-type: none"> – Strong reserves • City’s central location and close proximity to Chicago • Strong, motivated City Council • Great Police Department • Family-oriented community • Strong sense of community <ul style="list-style-type: none"> – Multi-generational • Lots of community events offered • Partnerships with DuPage Convention and Visitors Bureau (DCVB), Chamber of Commerce • Lots of tourism dollars <ul style="list-style-type: none"> – Hotels, etc. • Being a Home Rule community • Revenue from gambling establishments • Efforts to communicate with the community have improved 	<ul style="list-style-type: none"> • Challenging to diversify communication and expand communication avenues • Oakbrook Terrace is a landlocked community • Slow development of water infrastructure • Community’s lack of trust in government • Community events mostly hosted on the east side of town • Internal communications can improve <ul style="list-style-type: none"> – Leadership’s engagement and collaboration with one another • Lack of subcommittees <ul style="list-style-type: none"> – Need to empower outside ideas and teamwork

External

OPPORTUNITIES	CHALLENGES
<ul style="list-style-type: none"> • Willing, engaged residents and leadership • Communication improvements <ul style="list-style-type: none"> – Internal and external • Building relationships with the business community • Evaluate the community and business needs <ul style="list-style-type: none"> – Identify opportunities to improve partnerships*, read the pulse of the community, keep the businesses involved* • Coaching and mentoring • Underdeveloped areas of the city • Vacant office space • Redevelopment of Summit Avenue corridor • Continue street and sewer curbs projects • Seek out grants • Engaging community members • Building staffing up, increasing recruitment and retention efforts • Tourism dollars – work with the hotels in the area 	<ul style="list-style-type: none"> • Communication with many different stakeholders via many different avenues • Public perception due to past corruption, want to “turn the page” • Empowering the community by offering opportunities to lead subcommittees <ul style="list-style-type: none"> – Need resources for educating, mentoring • Employee recruitment and retention* • IDOT • Working with the City of Oak Brook • Aldermen finding opportunities to meet with constituents to address concerns or issues • Aging infrastructure • Establishing a relationship with State representatives • Securing grant funding • Learning to be proactive instead of reactive • Bringing better water infrastructure to Berkshire subdivision • Maintaining sales tax revenue and home rule taxes • Perception and optics of freestanding gambling – not a dependable source of revenue • Establishing new revenue sources • Loss of the 2.5mm red light cameras • Polarization of some neighborhoods



Appendix D: Strategic Priority Areas

PROACTIVE COMMUNITY AND ECONOMIC DEVELOPMENT

The City of Oakbrook Terrace's central location lends itself to a bustling business district and a revitalized shopping district. Focusing on the revitalization and reconstruction of these key areas will be key to achieving the city's economic development goals, including the commitment to assisting existing businesses and recruiting new businesses that will complement and diversify the city's business mix. The city can focus on areas of growth and expansion by employing tools that will retain and attract businesses. Increased tourism and enhanced quality of life can also be achieved as outcomes of successful business and economic growth.

Proactive Community and Economic Development-related goals from the leadership workshop (short- and long-term):

- Continue to invest in capital improvements/projects by building water infrastructure through the business and residential sectors.
- Improve connectivity and walkability helping to ensure public safety.
 - Develop a plan to restrict traffic flow through residential areas
 - Improve walkability throughout the city, including business sectors and residential communities
- Develop a formal plan/policy for how to regulate video gambling and gaming in the community.
- Create development/beautification plans for each business corridor within city limits.
- Proactively enhance current revenue streams and continuously evaluate new revenue and economic development opportunities.
 - Investigate grant funding opportunities
 - Explore redevelopment opportunities for buildings with high-vacancy rates
 - Build relationships with the business community
 - Focus on tourism dollars from the hotels in the area
- Implement strategies identified in the development/beautification plans for each business corridor within city limits.
- Focus on larger-scale projects such as annexation and development of the city's open lands.
 - Consider the Robinette property as a waterpark for youth, develop the Krilich and Hur properties

Proactive Community and Economic Development-aligning comments from the stakeholder focus group sessions:

- ❖ Evaluate infrastructure needs in the city, including beautification efforts.
 - The city possibly provides water for the Berkshire subdivision
 - Beautify the entrances to Oakbrook Terrace so visitors know they are in Oakbrook Terrace
- ❖ Continue to reinforce safety.
 - Address traffic flow challenges by increasing the number of sidewalks
 - Lessen the opportunities for cut-through traffic
 - Red light cameras return to increase safety
 - Safer entrances/exits to the city for inbound and outbound traffic
 - Summit Avenue and Butterfield Road
- ❖ Annex and incorporate the unincorporated areas.
 - Reexamine/reconfigure the city's boundary lines and annexation of the highlands

- Oakbrook Terrace is currently landlocked, could increase useable space
- ❖ Establish or build a community/recreation center that is a one-stop-shop for recreation.
- ❖ Hope the city's established businesses remain and Oakbrook Terrace maintains its lively business community.

COMMUNITY ENGAGEMENT AND OUTREACH

One challenge for community leadership and staff is to have meaningful engagement and communication with the many different stakeholders they represent. Whether it is listening to the needs of residents and businesses, sharing a cohesive message, improving the city's image, or ensuring up-to-date information is available to stakeholders via multiple avenues, engagement is a high priority for city staff and elected officials. Understanding and sharing what makes Oakbrook Terrace unique to current and potential residents, businesses, and tourists is an important component of marketing and branding the community, thus achieving a more united Oakbrook Terrace.

Community Engagement and Outreach-related goals from the leadership workshop (short- and long-term):

- Create networking opportunities for intergovernmental partners in the city and surrounding communities.
- Improve outreach and external communications by providing more involvement opportunities for the community.
 - Increase community engagement through special events, programs, and the development of City Council subcommittees
 - Evaluate and/or increase communication avenues to ensure residents have up to date information and a cohesive message from the city
- Provide opportunities for the business community to meet regularly possibly in partnership with the Chamber.
- Create a unique city center/downtown area to unite the community.

Community Engagement and Outreach-aligning comments from the stakeholder focus group sessions:

- ❖ Strengthen the city's connection with intergovernmental partners, school district and park district.
 - Explore creating an intergovernmental taskforce
- ❖ Better engagement with the business community – learn what their goals are, establish a business commission.
- ❖ Increased communication and outreach from elected officials and city government to residents in their wards.
 - Meet with residents in your ward to gather feedback, address challenges
 - Private communities have a difficult time connecting to the rest of the community
 - E.g., Berkshire subdivision, apartment complexes
- ❖ Utilize the city's large volunteer base to engage younger residents.
 - Communicate with them in a different way than simply mailing them a form letter invitation
- ❖ Promote pride in the community by continuing to improve the city's image and creating a new chapter.

ORGANIZATIONAL ADVANCEMENT

To sustain or advance the quality of services the city provides, it is important to address organizational needs. These needs may range from infrastructure, workforce, and staffing to technology and software which help the city stay current and serve its residents and businesses efficiently. Evaluating recommendations of the strategic planning process can help the city assess these areas on a consistent basis. As the demographics shift and change, it will be imperative for leadership to evaluate needed policy and community implications and proactively plan for the future.

Organizational Advancement-related goals from the leadership workshop (short- and long-term):

- Develop a formal succession plan for the city to help maintain staffing and reduce turnover.
 - Cross-training and mentorship to create efficiency and strong leadership skills
 - Share pathways for growth, promotion, and leadership
- Increase Police Department staffing and resources.
 - Consider additional staff for the Detective Division
 - More funding for training, live-feed cameras in schools (possibly grant funding available)
- Support employee retention and recruitment initiatives.
 - Pathways for part-time staff to become full-time staff
 - Improved internal communication between all city staff
 - More defined job roles and duties
- Expand technological capabilities and efficiency by investing in information technology infrastructure.
- Explore the creation of one park district in Oakbrook Terrace.

Organizational Advancement-aligning comments from the stakeholder focus group sessions:

- ❖ Introduce/improve good governance controls (a system of checks and balances)
- ❖ Evaluate compensation packages for staff on regular intervals
- ❖ Increase manpower to ensure staffing is adequate and burnout is decreased
 - Consider hiring interns for part-time help (currently working with skeleton crews)
- ❖ Maintain up-to-date technology and improve efficiency
- ❖ Improve internal communication to strengthen relationships
 - E.g., clearly define job roles and increase training/cross-training
- ❖ Develop a succession plan
 - Training and cross-training improves
 - Development of a training manual/handbook ensures continuity of services, knowledge
- ❖ Strengthen the city's connection with partners within the city and in surrounding communities
 - Collaboration, communication, coordination of upcoming events, marketing
 - More cooperation with surrounding areas such as Oak Brook

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Interdepartmental Memo

To: Mayor Paul Esposito
City Council
Jim Ritz, City Administrator

From: Amy Raffel, Assistant to the City Administrator

Re: 2024 July 4th Celebration Summary

Date: July 23, 2024

The budgeted amount for contracts and supplies for the 2023 July 4th Celebration was \$85,000. The total expenses for the celebration amounted to \$67,101. The event featured a resident-only picnic, a raffle, public concerts, and fireworks. To bridge the gap between the picnic and the fireworks, two bands played to entertain the expanding crowd. The volunteer-assisted parade took place before the picnic and traversed throughout the residential sector.

The major expenditures were as follows: Pyrotecnico (fireworks) - \$30,400, Uncle Bub's BBQ (catering picnic/bands) - \$21,755, KLA Productions, Inc. (concerts) - \$4,000, and Marquee Event Rentals (tent, tables, table covers, chairs) - \$13,146.12. The City received \$28,500 in donations towards the July 4th festivities. The total cost of the raffle was \$1,036.08, with \$2,420.04 in donations and an additional \$139 in ticket sales. Donations included gift cards, tickets to Drury Lane, professional services, gift baskets, and a Nexgrill Propane Gas Griddle from Home Depot.

We distributed approximately 900 wristbands for residents and sponsors, and around 60 staff members were provided with meals. The staff members comprised City Staff, KLA Productions staff, Pyrotecnico, and band members. The following table compares the past five years' expenditures and sponsorships:

Year	Non-Personnel Expenses	Activities	Sponsorship
2019	\$69,689	Picnic, Raffle, Concert, Fireworks, Face Painter, Balloon Artist	\$20,000.00
2021	\$67,817	Picnic/Drive-Up, Raffle, Concert, Fireworks	\$34,600.00
2022	\$66,006	Picnic, Raffle, Concert, Fireworks, Face Painter, Balloon Artist	\$33,250.00
2023	\$76,585	Picnic, Raffle, Concert, Fireworks, Face Painter, Balloon Artist, Magic Show	\$25,000.00
2024	\$67,101	Picnic, Raffle, Concert, Fireworks, Face Painter, Balloon Artist, Magic Show	\$28,500.00

General Ledger

Detailed Trial Balance

User: twalker@oakbrookterrace.net
 Printed: 07/18/2024 - 9:00AM
 Period: 01 to 03, 2025



CITY OF OAKBROOK TERRACE
 17425 BUTLERFIELD ROAD
 OAKBROOK TERRACE, IL 60181
 630 941 8300

Account Number	Description	Budget	Beginning Balance	Debit This Period	C
01	CORPORATE FUND				
EXPENSE					
01-01	EXECUTIVE MANAGEMENT				
01-01-5781-00	July 4th Programming	85,000.00	0.00		
6/19/2024	AP 2 63 KLA - KLA Productions, Inc	Ck# 112921		4,000.00	0.00
7/2/2024	AP 3 3 WSSC - West Suburban Shrine Club	Ck# 112942		800.00	0.00
7/2/2024	AP 3 3 Unclebub - Uncle Bub's BBQ & Catering	Ck# 112940		18,956.70	0.00
7/2/2024	AP 3 3 Unclebub - Uncle Bub's BBQ & Catering	Ck# 112940		2,787.75	0.00
7/2/2024	AP 3 3 UTC - United Talent Coordinators	Ck# 112941		5,450.00	0.00
7/2/2024	AP 3 3 Unclebub - Uncle Bub's BBQ & Catering	Ck# 112940		332.85	0.00
7/2/2024	AP 3 3 Special1 - Special Event Rentals, LTD	Ck# 112937		1,140.00	0.00
7/2/2024	AP 3 3 Spence - Dirk Spence	Ck# 112938		650.00	0.00
7/2/2024	AP 3 3 M&M Rent - Marquee Event Group, Inc.	Ck# 112936		13,005.72	0.00
7/2/2024	CR 3 5 Misc - General Fund LaPrall wristbands for non-re:# 5747212			0.00	40.00
7/3/2024	CR 3 7 Misc - General Fund LaPrall - Wristband # 5747193			0.00	60.00
7/10/2024	AP 3 20 pyrote - Pyrotecnico Fireworks Inc	Ck# 112968		14,440.00	0.00
7/10/2024	AP 3 20 Jesse WT - Jesse White Tumblers	Ck# 112967		1,550.00	0.00
7/16/2024	AP 3 49 Prty Pic - Edwina Shelley	Ck# 112973		825.00	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		60.50	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		100.00	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		166.54	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		23.99	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		137.03	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		49.54	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		100.00	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		50.00	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		36.24	0.00
7/17/2024	AP 3 51 Lakeside - Lakeside Bank	Ck# 0		63.69	0.00

7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0	116.48	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0	155.27	0.00

7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			27.50	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			55.00	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			42.00	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			953.06	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			25.00	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			76.98	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			33.91	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			53.87	0.00
7/17/2024	AP	3	51 Lakeside - Lakeside Bank	Ck# 0			111.45	0.00

01-01-5781-00 Totals:					85,000.00	0.00	66,376.07	66,376.07
				Var: 18,723.93				
01-01 EXPENSE Totals:					85,000.00	0.00	66,376.07	66,376.07
EXPENSE Totals:					85,000.00	0.00	66,376.07	66,376.07
01 Totals:					85,000.00	0.00	66,376.07	66,376.07
Report Totals:					85,000.00	0.00	66,376.07	66,376.07

Raffel Basket Items		Value	Purchased	
Dogtopia	3 Days of Daycare	\$ 100.00		
Dogtopia	3 Days of Daycare	\$ 100.00		
Dogtopia	3 Days of Daycare	\$ 100.00		
LuxAV	Speakers	\$ 350.00		
Restore	Whole Body Cryotherapy	\$ 177.00		
PXG	Xtreme Golf Balls	\$ 75.00		
	9TWEENTY Hat			
	Club Fitting			
Backyard Movie Night	Projector	\$ 165.00	\$ 98.99	
	Screen		\$ 65.57	
Tabletop Smores Maker		\$ 30.00	\$ 29.69	
Backyard Fun	Giant Jenga	\$ 112.00	\$ 37.99	
	Giant Yard Pong		\$ 33.29	
	Hook and Ring Game		\$ 15.29	
Time to Wet	Slip n slide	\$ 65.00	\$ 40.99	
	Water Balls		\$ 23.99	
Giordano's		\$ 50.00		
Giordano's		\$ 50.00		
Devon		\$ 50.00		
Time for Dunkin	Ground Coffee	\$ 8.99	\$ 8.99	
	Kerurig	\$ 8.99	\$ 8.99	
	Cup	\$ 12.99	\$ 12.99	
Frankie's Deli		\$ 25.00	\$ 25.00	
Frankie's Deli		\$ 25.00	\$ 25.00	
Honey Jam		\$ 25.00		
Pete's Fresh Market		\$ 25.00	\$ 25.00	
Pete's Fresh Market		\$ 25.00	\$ 25.00	
Pete's Fresh Market		\$ 50.00	\$ 50.00	
Starbucks Baset	Cup	\$ 16.99	\$ 16.99	
	Cup	\$ 27.95	\$ 27.95	
	Coffee	\$ 15.95	\$ 15.95	
	Gift Card			
Stan's Donuts	Coffee	\$ 15.05	\$ 15.05	
	Cup	\$ 20.05	\$ 20.05	
	Gift Card	\$ 15.00		
Anyway's	Gift Card	\$ 25.00		
Anyway's	Gift Card	\$ 25.00		
Backyard Movie Night	Projector	\$ 165.00		
	Screen		\$ 65.57	
Home Depot	Gift Card	\$ 100.00	\$ 100.00	
Driftwood	Gift Card	\$ 50.00		
Gullivers	Gift Card	\$ 25.00		
Gullivers	Gift Card	\$ 25.00		
Summer Time Fun	Sling shot	\$ 3.99	\$ 1.99	
	Light Up Skipper	\$ 7.49	\$ 3.74	
	Dive Sea Plant	\$ 3.49	\$ 1.75	
	Swim Goggles - Girl	\$ 16.99	\$ 8.49	\$ 85.42

	Swim Goggles - Boy	\$ 16.99	\$ 8.49	
	Catch the Snake	\$ 7.49	\$ 3.74	
	Swim Ring Shark	\$ 16.99	\$ 8.49	
	Inflatable Pool Float	\$ 11.99	\$ 5.99	
Outdoor Fun - Toddler Style	Castle Sand Bucket and Shovel	\$ 9.99	\$ 4.99	
	Garden Tool Bag Set	\$ 10.99	\$ 5.49	\$ 55.95
	Umbrella	\$ 9.99	\$ 4.99	
	Bubble Blower	\$ 15.99	\$ 7.99	
	Snail Watering Can	\$ 8.99	\$ 4.49	
Introduction to the Arts	Paint By Number	\$ 5.99		
	Paint Works	\$ 6.99	\$ 4.19	
	Paint Works	\$ 6.99	\$ 4.19	\$ 38.45
	Engraving	\$ 4.49	\$ 4.49	
	Velvet Coloring Posters	\$ 13.99	\$ 8.39	
Dury Lane	Dinner & A Show for Two	\$ 350.00		
Car Cleaning Kit	Car wash kit	\$ 49.99	\$ 49.99	
	Oil Change	\$ 51.49		
Time to BBQ	Grill Set	\$ 24.99	\$ 24.99	
	Sauce Set	\$ 16.99	\$ 16.99	
	Grill Planks	\$ 9.99	\$ 9.99	\$ 109.43
	Seasoning	\$ 6.99	\$ 6.99	
	Seasoning	\$ 5.99	\$ 5.99	
	Sauce	\$ 6.49	\$ 6.49	
	Sauce	\$ 15.99		
	Smokin' Book	\$ 22.00		
Taco Tuesday	Tapicozza Gift Cards	\$ 100.00		
	Margarita Mix	\$ 7.99	\$ 7.99	
	Margarita Glasses	\$ 11.98	\$ 11.98	\$ 134.43
	Coasters	\$ 5.98	\$ 5.98	
	Cactus Ice Cube	\$ 3.49	\$ 3.49	
	Cactus Taco holders	\$ 4.99	\$ 4.99	
Grilling Adventures	Flat-top Grill	\$ 350.00		
Outside Adventures	Various Items	\$ 75.00		
Total		\$ 3,456.12	\$ 1,036.08	
Sale of tickets		\$ 139.00		